



MEMORANDUM

To: Board of Directors

Cc: Bill Boyles, Esquire
Aluino Ochoa, M.D.

From: George Mikitarian
President/CEO

Subject: Board/Committee Meetings – October 7, 2024

Date: October 4, 2024

The Pension Committee will meet at 11:00 a.m. in the first-floor conference room.

The Ad Hoc Credentials Review Committee will meet at 11:30 a.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.

The Quality Committee will convene at 12:00 p.m., which will be followed by the Finance Committee, and then Executive Committee meetings.

The Board of Directors will meet in executive session no earlier than 1:30 p.m. Following the Board of Directors Executive Session, the Education Committee and Board of Directors regularly scheduled meeting will be held immediately following, however no earlier than 2:00 p.m.

The Planning Committee meeting has been canceled.

Pension Administrative Committee:

Stan Retz, Chairperson (January 1, 2023 - December 31, 2025)

Dan Aton (April 1, 2024- April 1, 2026)

Chris McAlpine (February 4, 2022 – January 31, 2025)

Leigh Spradling (March 1, 2024 – March 1, 2026)

Casey Crouch (March 2, 2023 – March 1, 2026)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
OCTOBER 7, 2024 @ 11:00 A.M.
FIRST FLOOR CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Public Comments
- II. Review and approval of minutes (August 5, 2024).

Motion: To recommend approval of the August 5, 2024 meeting minutes as presented.

- III. Update on Pension Plan and Trust – Mr. McAlpine
- IV. Other
- V. Adjournment

**PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
AUGUST 5, 2024**

The members of the Pension Administrative Committee met on August 5, 2024, at 11:03 a.m. The following representing a quorum, were present or participating via phone:

Pension Administrative Committee:

Stan Retz, Chairperson
Chris McAlpine
Leigh Spradling
Casey Crouch (excused)
Dan Aton

Others Present:

Robert Jordan, Chairman, Board of Directors
Michael Moehring, CFO
Natalie Sellers Sr. Vice President, Communications, Community and Corporate Services
Pamela Perez, Contracts & Executive Business Specialist
Stephanie Parham, Executive Office Manager Administration
Christina Moats, Benefits Coordinator
Julia Reyes-Mateo, Executive Director, Human Resources
Mike Sitowitz, Interim Controller
Rick Burke, Gray Robinson
Tommi Middleton, Director of Finance
Tim Anderson, Anderson Financial Partners

Call to Order

The meeting was called to order by the Chairperson at 11:03. a.m.

Review and Approval of Minutes

The following motion was made by Ms. Spradling and seconded by Mr. Aton and approved without objection:

ACTION TAKEN: MOTION TO APPROVE THE PAC MINUTES OF MAY 6, 2024, AND JUNE 3, 2024 MEETINGS AS PRESENTED.

Update on Pension Plan and Trust

Mr. McAlpine provided a brief update, noting that the second lump sum is complete, and the final installment will be going out soon. A small number of plan participants remain that have not yet responded, all efforts are being made to contact the plan participant or their beneficiary.

Resolution to Pension Plan and Trust Agreement Amendment

Mr. McAlpine shared that the purpose of the proposed amendment to the Pension Plan is to secure a plan in the event that we are unable to locate or make contact with any remaining participants, or if the participant did not designate a beneficiary. Discussion ensued and the following motion was made by Ms. Spradling and seconded by Mr. McAlpine and approved without objection:

ACTION TAKEN: MOTION TO RECOMMEND THE FINANCE COMMITTEE APPROVE THE RESOLUTION OF THE PENSION ADMINISTRATIVE COMMITTEE OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT RECOMMENDING THE ADOPTION OF AN AMENDMENT TO THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, A SPECIAL TAX DISTRICT OPERATING PARRISH MEDICAL CENTER PENSION PLAN AND TRUST AGREEMENT.

Adjournment

There being no further business, the meeting was adjourned at 11:28a.m.

Stan Retz, Chairperson

QUALITY COMMITTEE

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Billy Specht
Billie Fitzgerald
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Aluino Ochoa, M.D., President/Medical Staff, Vice Chairperson
Alphonse Pecoraro, M.D., Designee
Nimish Naik, M.D., Designee
Christopher Manion, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, OCTOBER 7, 2024, at 12:00 P.M.
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the August 5, 2024 meeting.

II. Vision Statement

III. Dashboard

IV. New Quality Management Structure– Ms. Cottrell

V. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUUPPORT, INC. SHALL BE CONDUCTED.

DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on August 5, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present.

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M.
Stan Retz, CPA
Herman A. Cole, Jr.
Ashok Shah, M.D.
Dan Aton
Billie Fitzgerald (12:06 p.m.)
Billy Specht
Maureen Rupe
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff (12:30 p.m.)
Alphonse Pecoraro, M.D.
George Mikitarian (non-voting)

Members absent:
Nimish Naik, M.D. (excused)

CALL TO ORDER

Dr. Galfo called the meeting to order at 12:03 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Specht, and approved (10 ayes, 0 nays, 0 abstentions). Ms. Fitzgerald and Dr. Ochoa were not present at the time the vote was taken.

ACTION TAKEN: MOTION APPROVING THE MAY 6, 2024, MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole, and approved (10 ayes, 0 nays, 0 abstentions). Ms. Fitzgerald and Dr. Ochoa were not present at the time the vote was taken.

ACTION TAKEN: MOTION APPROVING THE JUNE 3, 2024, MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

VISION STATEMENT

Ms. Cottrell shared the committee's vision statement, which is to assure affordable access to safe, high quality patient care to the communities we serve.

QUALITY DASHBOARD REVIEW

Ms. Cottrell reviewed the Quality Dashboard discussing each indicator score as it relates to clinical quality and cost. Ms. Cottrell answered questions and received comments from committee members concerning the dashboard and her earlier discussion. Copies of the Power Point slides presented are appended to the file copy of these minutes.

Ms. Cottrell shared recent comments from patients giving kudos to their care teams.

HCAHPS

Ms. Cottrell reviewed the most recent Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS). Ms. Cottrell answered questions and received comments from committee members concerning her presentation. Copies of the Power Point slides presented are appended to the file copy of these minutes.

ONEBLOOD UPDATE

Mr. Graybill provided a brief overview of the recent OneBlood cyber-attack. As of August 4, 2024, OneBlood's system was operational, however blood inventory remains low.

CITY LIAISON

The Quality Committee recessed at 1:16 p.m. and the Executive Committee convened for the purpose of receiving the report from the City Manager. The Quality Committee reconvened at 1:26 p.m.

OTHER

There was no other business brought before the committee.

ADJOURNMENT

There being no further business, the Quality Committee meeting adjourned at 1:27 p.m.

Elizabeth Galfo, M.D.
Chairperson



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Quality Agenda

October 7, 2024

1. Approval of Minutes
2. Vision Statement
3. Dashboard
4. New quality management structure

Quality Committee

Vision Statement

“Assure affordable access to safe, high quality patient care to the communities we serve.”



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Dashboard



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Performance dashboard

Description	Definition	QTR	Rolling YTD	Goal
Stroke	Stroke management compliance	87%	80.8%	Goal: = 100%
Readmission	All cause 30-day readmissions	11.7%	9.8%	Goal: ≤ 8.0%
Person Centered flow	emergency department throughput	216	215	Goal: ≤ 101 minutes
Person Experience	Top box HCAHPs domain score for overall rating	56.8%	59.8%	Target: ≥ 78%

Performance dashboard

Description	Definition	Rolling YTD	Goal
Heart Attack	30-day readmission rate	5.7%	Goal: < 14%
Heart Failure	30-day readmission rate	19.5%	Goal: < 19%
COPD	30-day readmission rate	11.1%	Goal: < 18%
Pneumonia	30-day readmission rate	17.5%	Goal: < 16%
Hip/Knee	30-day readmission rate	7.8%	Goal: < 4.6%
Combined	30-day readmission rate	13.8%	Goal: < 8%

Performance dashboard

Description	Definition	Rolling YTD	Days Since Last Infection	National Rate
CLABSI	Central Line Associated Bloodstream Infection	3.517	29 days	< 0.717
CAUTI	Catheter Associated Urinary Tract Infection	0.902	238 days	< 0.583
MRSA bacteremia	Hospital onset MRSA bacteremia	3.426	178 days	< 0.752
<i>C. difficile</i> infection	Hospital onset <i>C. difficile</i> infection	0.159	254 days	< 0.416
SSI	Combined Abdominal hysterectomy and colon procedures	1.338	216 days	< 0.900

New Quality Management Structure



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Quality Management

1. Purpose
2. Current structure
3. Future structure

Purpose



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Quality Improvement

What

- Safe
- Timely
- Effective
- Efficient
- Equitable
- Person centered

Quality Improvement

Why

Mission: Healing Experiences for Everyone All the Time®

Vision: Healing Families—Healing Communities®



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Quality Improvement

Why

CMS

- Quality assessment and performance improvement program (CFR 482.21)

TJC

- The governing body is ultimately accountable for the safety and quality of care, treatment, and services. (CFR 482.22(b)(1), (2), (3))
- The hospital has an organized medical staff that is accountable to the governing body. (CFR 482.22(b)(1), (2), (3))

Quality Improvement Performance Plan

How

- provides the framework for an integrated system to improve quality, safety, and resource utilization
 - PMC
 - PMG
 - PHN

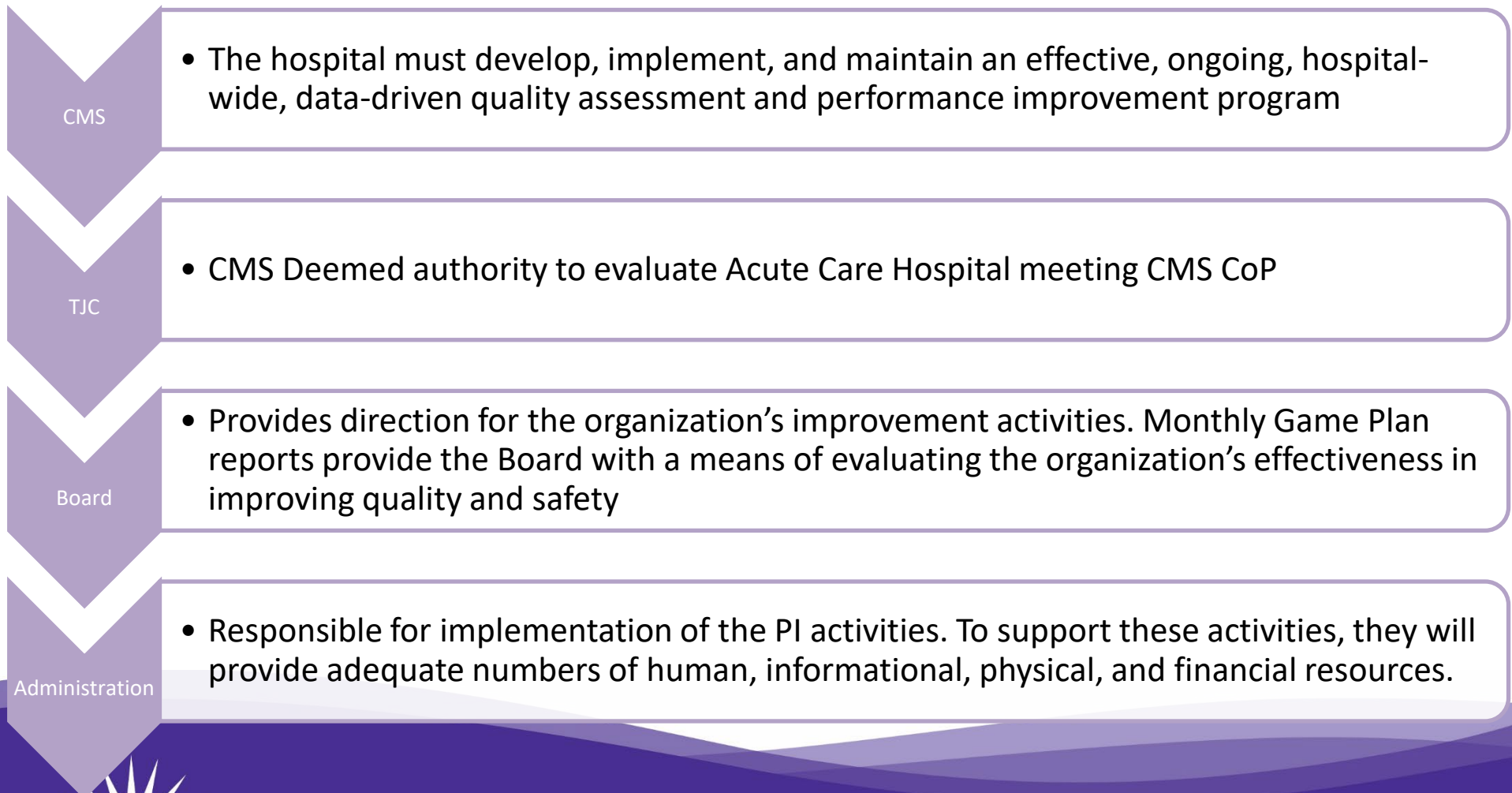
Quality Improvement Performance Plan

Goals and objectives

- Develop resources, structures and processes
- Improve quality across the continuum
- Collaborate with affiliates
- Report and monitor improvement activities

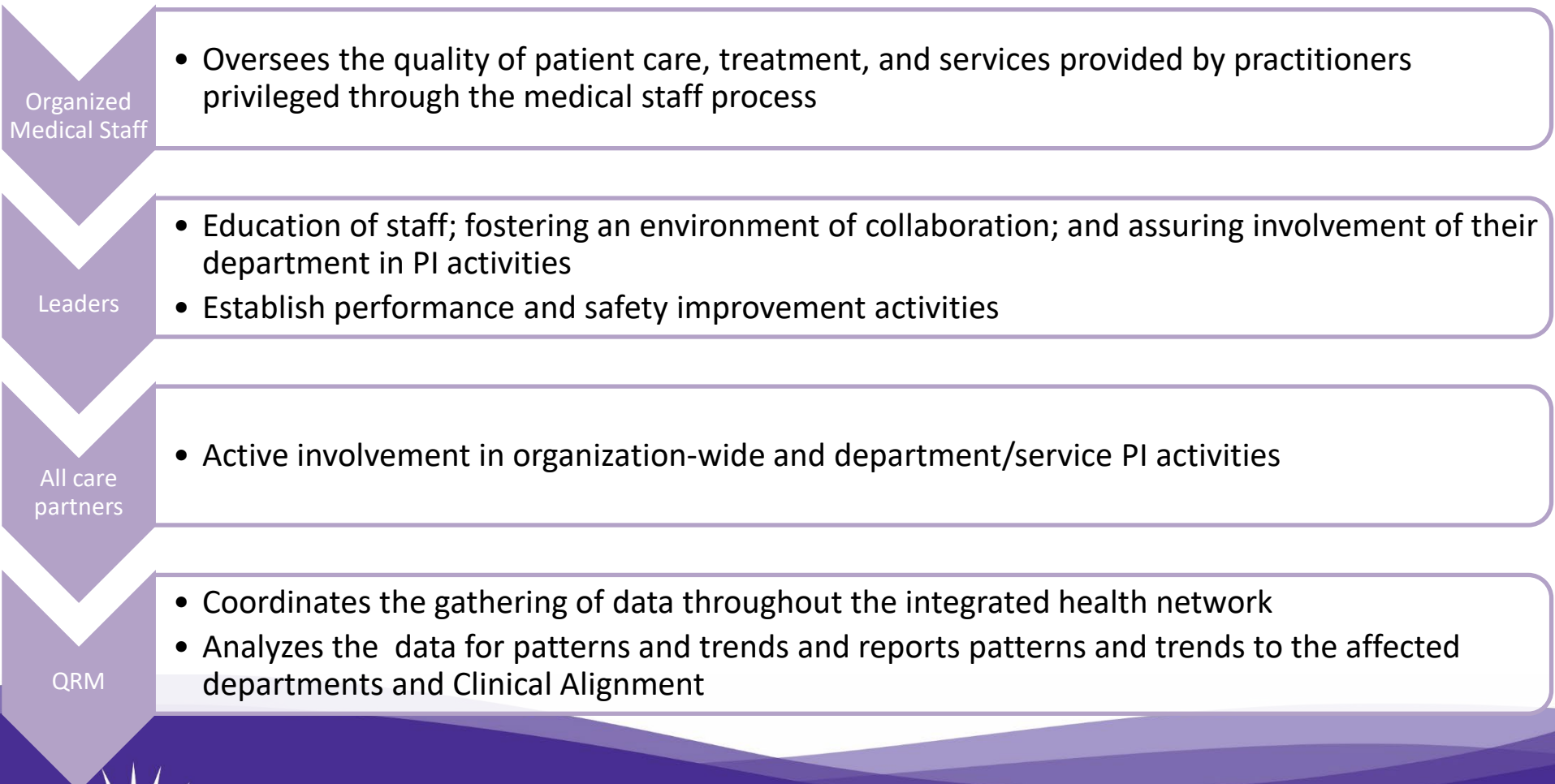
Quality Improvement Performance Plan

Authority and Accountability



Quality Improvement Performance Plan

Authority and Accountability



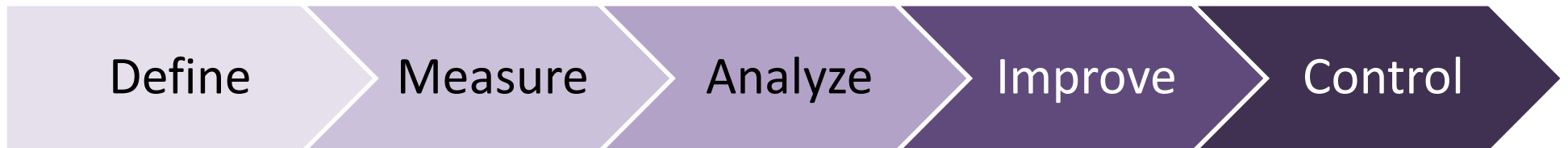
Quality Improvement Performance Plan

Performance improvement – MSRC

- Review of trends for operative and other invasive procedures
- Individual case review for trends
- Oversight of order sets, protocols and pathway development
- Review of CMS/TJC core measures
- Monitoring of new clinical programs/activities
- Sentinel Event Root Cause Analysis investigations
- Variance reports and/or reports of concern

Quality Improvement Performance Plan

Quality improvement methodology



Current Structure



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Quality Improvement Performance Plan

Current structure

9 Medical Staff departments

20 Medical Staff/hospital committees

Quality Improvement Performance Plan

Current - flow of information

- Identified criteria for review
- File forwarded to the Department(s) involved for review
- MSRC reviews all files forwarded to the committee
- MSRC concurs with Department findings or not
- Forwards findings to MEC
- MEC concurs with MSRC or not

Quality Improvement Performance Plan

Current - flow of information

- Timing of meetings
- Quorum
- Delay in review
- Narrow scope and focus
- Trending

Future Structure



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Quality Improvement Performance Plan

Future structure

4 Medical Staff departments

12 Medical Staff/hospital committees

Quality Improvement Performance Plan

Future structure

Department of Medicine

Hospitalists

Family Practice

Emergency Department

Infectious Disease

Infection Control

Gastroenterology

Psychology

Hematology/Oncology

Endocrinology

Cardiology

Pulmonology

Nephrology

Critical Care Medicine

Quality Improvement Performance Plan

Future structure

Department of Surgery

Surgery

Anesthesia

Quality Improvement Performance Plan

Future structure

Department of Women/Children

Obstetrics

Gynecology

Pediatrics

Quality Improvement Performance Plan

Future structure

Department of Diagnostics

Radiology

Pathology

Interventional

- Radiology
- Cardiology

Quality Improvement Performance Plan

Future structure

Quality Management Committee

MSRC

UM/MR

Clinical Alignment

EMR Governance

Intensive Care

Infection Control

Blood Management

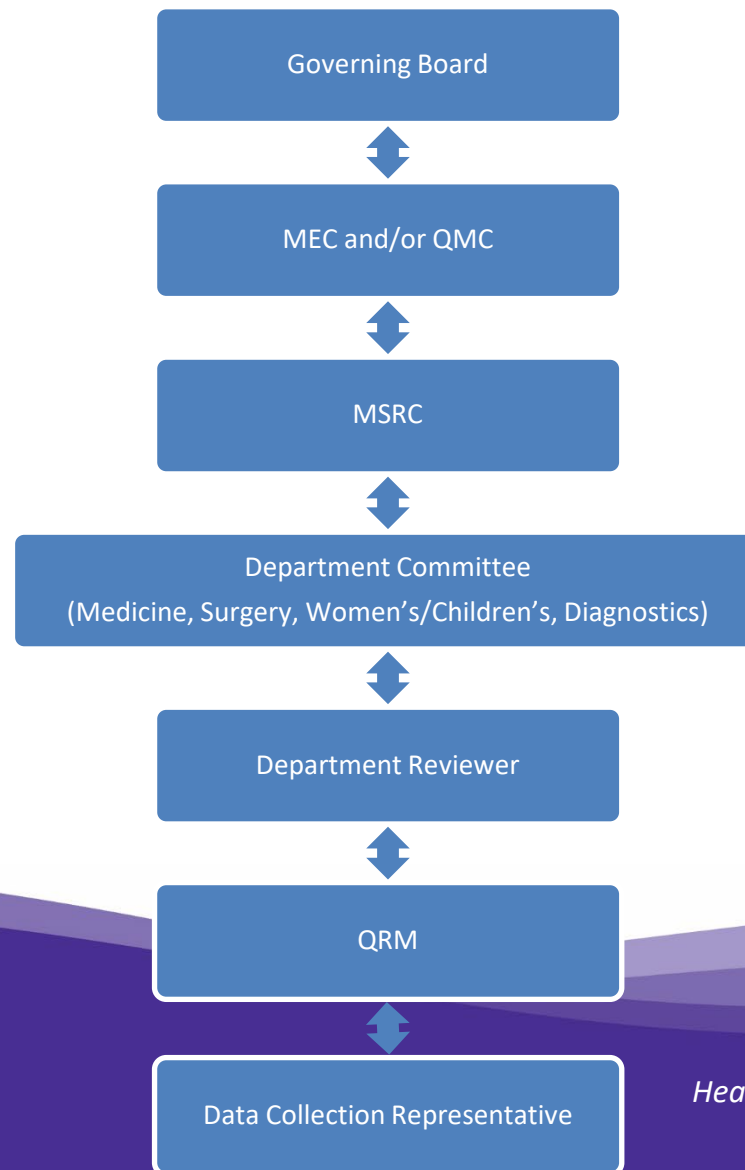
Joint Quality (PHN/PMG/PMC)

Sepsis Committee

Stroke Committee

Quality Improvement Performance Plan

Future - flow of information



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Quality Improvement Performance Plan

Future - flow of information

- Aggregate quality data will be presented to the Medical Staff Departments, Quality Management Committee and MSRC.
- Individual case review will occur at the department reviewer level and the findings of the review will be discussed at the department committee executive session.
- Minutes and trended data from the department committees will be reviewed at MSRC. If escalation of an individual event is required, it will be reviewed by MSRC, and recommended actions will be taken to MEC.

Questions?



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Questions?



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FINANCE COMMITTEE

Herman A. Cole, Jr. Chairperson
Stan Retz, CPA, Vice Chairperson
Robert L. Jordan, Jr., C.M., (ex-officio)
Billie Fitzgerald
Maureen Rupe
Dan Aton
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian, President/CEO (non-voting)

**FINANCE COMMITTEE MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT OPERATING
PARRISH MEDICAL CENTER
MONDAY, OCTOBER 7, 2024
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

- I. Approval of minutes.

Motion: To recommend approval of the August 5, 2024 meeting.

- II. Public Comments

- III. Financial Review – Mr. Moehring

- IV. Capital Request, Operating Room C-Arm – Mr. Moehring

Motion: To recommend the Board of Directors approve the purchase of a General Electric OEC Elite C arm machine not to exceed \$215,090.00

- V. Disposal

Motion: To recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.

- VI. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FINANCE COMMITTEE**

A regular meeting of the Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on August 5, 2024, in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Herman A. Cole, Jr., Chairperson
Stan Retz, Vice Chairperson
Robert Jordan, Jr., C.M.
Billie Fitzgerald
Dan Aton
Maureen Rupe
Christopher Manion, M.D.
Aluino Ochoa, M.D.
George Mikitarian (non-voting)

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 1:39 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan seconded by Ms. Fitzgerald and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MAY 6, 2024 AND JUNE 3, 2024 MINUTES OF THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, AS PRESENTED.

PUBLIC COMMENTS

There were no public comments.

FINANCIAL REVIEW

Mr. Moehring summarized the April financial statements of the North Brevard County Hospital District and the year-to-date financial performance of the Health System. Mr. Moehring answered questions and received comments from the members of the committee.

QUARTERLY INVESTMENT PORTFOLIO UPDATE

Mr. Anderson presented the quarterly operating account and pension account investment performance update. Mr. Anderson answered questions and received comments from the members of the committee.

DPP YEAR 3

Mr. Moehring shared that AHCA has called for the Intergovernmental Transfers (IGTs) to fund the Non-Federal Share of the DPP Program. Once the IGTs are processed and the funds are distributed to the Managed Care Organizations (MCO's), the MCOs have a 30-day window to pay these funds out to the provider. Given this timeline, we expect payments to be sent out in Mid/Late August. One exception is the Children's Medical Services (CMS) plan. Its payments should first go through the Department of Health, which is not the case for any of the other MCOs. This additional step will cause those payments to be paid on a later timeline.

RESOLUTION TO PENSION PLAN AND TRUST AGREEMENT AMENDMENT

Discussion ensued, and the following motion was made by Mr. Retz seconded by Mr. Jordan and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE RESOLUTION AND SECRETARY'S CERTIFICATE OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT ADOPTING THE AMENDMENT TO THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, A SPECIAL TAX DISTRICT OPERATING PARRISH MEDICAL CENTER PENSION PLAN AND TRUST AGREEMENT, AS PRESENTED.

PUBLIC HEARING DATES

Mr. Cole noted this item was for information only and no action was required.

ADJOURNMENT

There being no further business to come before the committee, the Finance Committee meeting adjourned at 2:18 p.m.

Herman A. Cole, Jr.,
Chairman

MEMORANDUM

TO: Finance Committee
FROM: Lisa Dickerson, VP Nursing Administration/CNO
SUBJECT: FY 2025 Capital Purchase Request – Mobile Fluoroscopy Imaging for Surgery
DATE: October 2, 2024

The Parrish Perioperative Department utilizes large mobile x ray machines to assist the surgical team by providing real time imaging during various surgical procedures. Currently, the department is requesting to replace one of three end of life machines. This replacement is critical to continue providing safe effective surgical care to our patients, as the current machine frequently stops working during procedures causing delays and safety risks for our patients and can be down for repairs for several weeks at a time.

The department conducted three weeks of clinical trials from 3 competing companies. We believe this purchase is sound both clinically and fiscally for Parrish.

We are asking for approval to utilize the amount not to exceed \$215,090.00 of contingency capital funds for this request.

Motion: To recommend the Board of Directors approve the purchase of a General Electric OEC Elite C arm machine not to exceed \$215,090.00.

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Stretcher, Chair	KN028027	11/05/2003	\$4,573.00	PMC03087	Unit is obsolete and no longer supported. Removed from service.	0.00	1.441

Requesting Department Wound Center Department Director [Signature]
 Net Book Value (Finance) 8/22/24 EMC Member [Signature]
 Sr. VP Finance/CFO [Signature] President/CEO _____
 Board Approval: (Date) _____ CFO Signature [Signature]
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is required.

Asset Description	Asset Control KN #	Purchase Date	Purchase Price	CE #	Reason for Disposal	Net Book Value (provided by Finance Dept)	Dept.
HP Z420 Workstation with S/N 2UA3140NZY	KN030006	9/11/13	4,534.27		End of life	0	IT
HP Z420 Workstation with S/N 2UA3140NZR	KN030008	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N2UA3140NZX	KN030009	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N 2UA3140P0J	KN030010	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N 2UA3140N2G	KN030011	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N 2UA3140P05	KN030013	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N 2UA3140P0C	KN030014	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N 2UA3140P0R	KN030015	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N 2UA3140P03	KN030040	9/11/13	4,534.27		"	0	IT
HP Z420 Workstation with S/N 2UA3140P02	KN030042	9/11/13	4,534.30		"	0	IT
HP Z420 Workstation with S/N 2UA3140N2T	KN030048	9/11/13	4,534.27		"	0	IT
HP XW6400 Workstation with S/N 2UA7170YYN	KN028862	5/23/07	6,303.00		"	0	IT

TOTAL BOOK VALUE \$0.00

Requesting Department:

Net Book Value (Finance)

Sr. VP Finance/CFO

Board Approved (CFO Signature)

Requestor Notified Finance

Asset Disposed of or Donated

Removed from Asset List (Finance)

Requested Public Entity for Donation

Entity Contact

Telephone

IT
Kathryn Greene 8/22/24
Richard [Signature]

Department Director

EMC Member

President/CEO

[Signature]
[Signature]
9/11/24

CREATED BY USER: GREENKD

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN030006 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN030048 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 DEPARTMENT: 1.421 1 RADIOLOGY

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL								
KN030006	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030008	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030009	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030010	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030011	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030013	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030014	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030015	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030040	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00
KN030042	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.30	0.00
KN030048	PACS REFRESH WORKSTATION		ACTIVE	10/09/13	09/11/13		4534.27	0.00

							49877.00	0.00
TOTAL FOR DEPARTMENT:							49877.00	0.00

CREATED BY USER: GREENKD

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN028862 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN028862 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 DEPARTMENT: 1.427 1 DIAG C/PSJ

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
CLASS: MEQ-PSJ DI	MOVEABLE EQUIP-PSJ HC							
KN028862	VITREA WORKSTATION		ACTIVE	06/11/07	05/23/07		6303.00	0.00
							----- 6303.00	----- 0.00
TOTAL FOR DEPARTMENT:							6303.00	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is required.

Asset Description	Asset Control KN #	Purchase Date	Purchase Price	CE #	Reason for Disposal	Net Book Value (provided by Finance Dept)	Dept.
HP ProLiant BL460c G7	KN028227	08/09/04	7,798.00		End of life/End of support	0.00	1.721

TOTAL BOOK VALUE \$0.00

Requesting Department:
Net Book Value (Finance)
Sr. VP Finance/CFO
Board Approved (CFO Signature)
Requestor Notified Finance
Asset Disposed of or Donated
Removed from Asset List (Finance)
Requested Public Entity for Donation
Entity Contact
Telephone

Information Services
diFranco 4/29/24
Global Blox

Department Director: Matthew Baker
 EMC Member: Heather Baker 4/29/24
 President/CEO: JM 4/18/24

1002 4/30/24 MM 8/23/24

CREATED BY USER: FRANZAL

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN028227 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN028227 THRU ASSET CLASS: END THRU DEPARTMENT: END

FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 CLASS: MEQ-HOSP MOVEABLE EQUIP - HOSPITAL

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
DEPARTMENT: 1.721 1 INFO SYST								
KN028227	IS-HP PROLIANT DL380 3.0GHZ RM SERVER W/1 GIG R		ACTIVE	08/09/04	07/21/04		7798.00	0.00
							-----	-----
							7798.00	0.00
TOTAL FOR CLASS:							7798.00	0.00

NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
TITUSVILLE, FLORIDA

Request for Disposal of Obsolete or Surplus Property

The assets listed below are considered obsolete, inefficient, or have ceased to serve any useful function. Board approval for disposal is requested.

Asset Description	Asset Control KN #	Purchase Date	Purchase Amount	CE #	Reason for Disposal	Net Book Value (Provided by Finance)	Dept. #
Fuji Portable X-ray system	KN030487	8/18/2016	193,000	PMC01508	Unit is obsolete and no longer functional. Removed from service.	0.00	DI 1.421

MP Requesting Department - Diagnostic Imaging Department Director ^{marion} Buddime Wandy
 Net Book Value (Finance) Kaitlyn Greene 9/17/24 EMC Member _____
 Sr. VP Finance/CFO Michael H. Hoelz President/CEO CM 9/20/24
 Board Approval: (Date) _____ CFO Signature _____
 Requestor Notified Finance _____
 Asset Disposed of or Donated _____
 Removed from Asset List (Finance) _____
 Requested Public Entity for Donation _____
 Entity Contact _____
 Telephone _____

CREATED BY USER: GREENKD

FROM FACILITY: SYSTEM FROM ASSET NUMBER: KN030487 FROM ASSET CLASS: BEGINNING FROM DEPARTMENT: BEGINNING
 THRU FACILITY: SYSTEM THRU ASSET NUMBER: KN030487 THRU ASSET CLASS: END THRU DEPARTMENT: END
 FROM STATUS DATE: BEGINNING FROM ACQUIRED DATE: BEGINNING FROM RETIRE DATE: BEGINNING FROM RETIRE TYPE: BEGINNING FROM RETIRE TYPE DATE:
 THRU STATUS DATE: END THRU ACQUIRED DATE: END THRU RETIRE DATE: END THRU RETIRE TYPE: END THRU RETIRE TYPE DATE:

FACILITY: SYSTEM
 DEPARTMENT: 1.421 1 RADIOLOGY

NUMBER	DESCRIPTION	LIFE	STATUS	STS DATE	ACQ DATE	RET DATE	COST	BOOK
CLASS: MEQ-HOSP	MOVEABLE EQUIP - HOSPITAL							
KN030487	FUJI FILM PORTABLE X-RAY UNIT (LEASE BUYOUT)		ACTIVE	09/08/16	08/18/16		193000.00	0.00
							193000.00	0.00
TOTAL FOR DEPARTMENT:							193000.00	0.00

DATE: 09/17/24 @ 0912
USER: GREENKD

Parrish Medical Center FA *Live*
PERIOD STANDARD VALUE REPORT

PAGE 1

CREATED BY USER: GREENKD
FROM FACILITY: SYSTEM THRU FACILITY: SYSTEM
FROM ASSET NUMBER: KN030487 THRU ASSET NUMBER: KN030487

AUG 24 (TRIAL)

FACILITY: SYSTEM

ASSET NO.	DATE ACQUIRED	SCHEDULE START DATE	TOTAL YEARS IN SCH	YEAR IN SCH	COST	ACC DEPR		TOTAL	BOOK	SALVAGE
						PERIOD	Y-T-D			
KN030487	08/18/16	08/18/16	4		193000.00			193000.00	0.00	
DESC: FUJI FILM PORTABLE X-RAY UNIT (LEASE										
TOTALS FOR FACILITY SYSTEM					193000.00			193000.00	0.00	



Healing Families – Healing Communities®

parrishmed.com

Finance Committee

FYTD August 31, 2024 – Performance Dashboard

Indicator	FYTD 2024 Actual	FYTD 2024 Budget	FYTD 2023 Actual
ED Visits	27,916	28,011	27,534
IP Admissions	4,074	4,503	4,102
Surgical Cases	4,915	5,640	5,070
LOS	5.7	4.3	4.8
OP Volumes	77,918	81,118	75,328
Hospital Margin %	8.45%	7.61%	0.82%
Investment Income \$	\$5.8 Million	\$7.8 Million	\$8.7 Million

EXECUTIVE COMMITTEE

Stan Retz, CPA, Chairman

Robert L. Jordan, Jr., C.M.

Herman A. Cole, Jr.

Elizabeth Galfo, M.D.

Maureen Rupe

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, OCTOBER 7, 2024
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

- I. Approval of Minutes

Motion to approve the minutes of the August 5, 2024 meeting.

- II. Reading of the Huddle

- III. Attorney Report – Mr. Boyles

- A. Resolution Declaring Surplus Property

1. 490 N Washington Avenue and adjacent lot

Motion to recommend the Board of Directors adopt the resolution of the Board of Directors of the North Brevard County Hospital District declaring as surplus real property the property located at 490 N. Washington Avenue, Titusville, Florida 32780, and the undeveloped lot located across the street on N. Deleon Avenue, Titusville, Florida 32780 (which has no address assigned to it) described in Exhibit B).

- IV. Other

- V. Executive Session (if needed)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on August 5, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present:

Stan Retz, CPA, Chairman
Robert L. Jordan, Jr., C.M., Vice Chairman
Herman A. Cole, Jr.
Elizabeth Galfo, M.D.
Maureen Rupe
George Mikitarian (non-voting)

Members Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 1:16 p.m.

CITY LIAISON

City Manager Larese provided the latest edition of Titusville Talking Points and addressed questions from the committee regarding the city of Titusville. The Executive Committee recessed at 1:26 p.m. for the report.

REVIEW AND APPROVAL OF MINUTES

The Executive Committee reconvened at 2:19 p.m. to continue its agenda. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE MAY 6, 2024, AND JUNE 3, 2024 MEETING MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, AS PRESENTED.

READING OF THE HUDDLE

Dr. Galfo presented the Weekly Huddle.

ATTORNEY REPORT

Mr. Boyles shared that in the recent legislative session the legislature added a section to the Human Trafficking Law, requiring non-governmental entities signing contracts with governmental agencies to

EXECUTIVE COMMITTEE

AUGUST 5, 2024

PAGE 2

execute affidavits to attest that they are not using or contracting with any employer or other labor that has been trafficked or coerced as defined in the statute. Mr. Boyles described generally those definitions,

OTHER

There was no other business to come before the committee.

ADJOURNMENT

There being no further business to discuss, the committee adjourned at 2:28 p.m.

Stan Retz, CPA
Chairman

**RESOLUTIONS OF THE BOARD OF DIRECTORS
OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT
DECLARING SURPLUS REAL PROPERTY**

The Board of Directors of North Brevard County Hospital District, d/b/a Parrish Medical Center, at a public hearing meeting duly called and held, at which sufficient notice was provided and a quorum was present, hereby adopts the following recitals and resolutions:

**DECLARATION OF
SURPLUS REAL PROPERTY**

Whereas, North Brevard County Hospital District (the “**District**”) is a special hospital district of the State of Florida created by special act of the Florida Legislature in 1953 by Chapter 28924, Laws of Florida, re-codified by Ch. 2003-362, Laws of Florida (the “**Act**”); and

Whereas, the Act authorizes the Board of Directors of the District (the “**Board**”) to sell surplus real property owned by the District and provides a number of procedures that the District is required to follow to sell such real property; including, but not limited to the following:

1. The District must hold a public hearing, either at a regular or special meeting called for such purpose, after publishing notice in a newspaper of general circulation specifically describing the real property (if the hearing is held at a special meeting, notice must be published at least fourteen (14) days prior to the hearing);

2. At the public hearing, by Resolution of the Board, it must be determined that (i) the real property is not presently needed by the District for carrying out its purposes as provided in the Act, (ii) there is not a future need for the real property, and (iii) the property should be declared surplus real property;

3. After the real property is designated as surplus, the Board must obtain an appraisal of the real property from an independent appraiser;

4. After receipt of the appraisal, the real property must be advertised for sale in a newspaper of general circulation at least fourteen (14) days prior to the date of receipt of bids; and

5. The Board must allow potential buyers to submit bids, which must be sealed; however, the Board reserves the right to reject all bids.

Whereas, the District previously adopted a policy to classify as surplus any of its personal or real property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function (the “**Policy**”), as more particularly described in **Exhibit “A,”** in particular in the section entitled “Procedures for Recommendation to the Board of Directors for the Disposal of Real Property.”

Whereas, the District presently owns an office building located at 490 N. Washington Ave., Titusville, Florida 32796 and a vacant lot located across the street on N. Deleon Avenue, Titusville,

Florida 32796 (which has no address assigned to it) (collectively, the “**Property**”), as more particularly described in **Exhibit “B.”**

Whereas, the Board finds based on the foregoing facts that declaring the Property as surplus real property is in the best interests of the District and the residents of the District.

Whereas, the District desires to comply with the Act, Florida Statutes and the Policy in declaring the Property as surplus real property.

Now, therefore be it:

Resolved, that the Board finds that the Property is not presently needed by the District for carrying out its purposes; and, be it further

Resolved, that the Board finds there is not a future need by the District for the Property; and, be it further

Resolved, that the Board has and will comply with all of the procedures it is required to follow to sell surplus real property under the Act, Florida Statutes and the Policy and that the Board hereby declares the Property as surplus real property; and, be it further

Resolved, that the Board directs that the Property be advertised for sale in a newspaper of general circulation in North Brevard County, Florida at least fourteen (14) days prior to the date sealed bids to purchase the Property are due; and, be it further

Resolved, that the Board reserves the right to reject all bids; and, be it further

Resolved, that the Board directs an appraisal be obtained to establish the value of the Property; and, be it further

Resolved, that each officer of and the general legal counsel for the District be, and the same hereby is, authorized, empowered, and directed, in the name of, and on behalf of the District to do all acts, and take all actions, and prepare all papers, instruments, and documents, and do all other things in connection with the matters and transactions contemplated by these resolutions, which such officer in his sole discretion approves as being proper, appropriate, or necessary in connection therewith, with the signature of the officer so acting being deemed conclusive evidence of his approval.

SIGNATURE PAGE FOLLOWS

These Resolutions shall take effect immediately upon their adoption.

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2024.

BOARD OF NORTH BREVARD COUNTY
HOSPITAL DISTRICT

By: _____
Robert L. Jordan, CM, Chairman

ATTEST:

By: _____
Elizabeth Galfo, MD, Secretary

EXHIBIT "A"

DISPOSAL OF SURPLUS PROPERTY POLICY



Origination	05/1979	Initiator	Michael
Last Approved	09/2009		Moehring: Chief Financial Officer
Effective	09/2009	Areas	Finance
Last Revised	09/2009	Applicability	Parrish Medical Center
Next Review	09/2012	Tags	9500

Disposal of Surplus Property, 9500-23

POLICY TYPE: ADMINISTRATIVE

I. POLICY

It shall be the policy of Parrish Medical Center to classify as surplus any of its personal or real property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function.

II. PROCESS FOR RECOMMENDATION TO THE BOARD OF DIRECTORS FOR THE DISPOSAL OF SURPLUS PERSONAL PROPERTY:

- A. PMC department directors who consider property in their department no longer serviceable will prepare and forward a written request for inspection and disposal of the obsolete item.

The Request for Disposal of Obsolete or Surplus Property form (located on ICARE), shall contain the following information;

1. asset control number of the property (KN#)
2. description of the property; including make, model
3. reason for disposal
4. recommended method of disposal
5. physical location of property

Once the Request for Disposal of Obsolete or Surplus Property is EMT approved, indicating

that the EMT has inspected the item, it will be forwarded to the Sr. Vice President of Finance for approval before being submitted to the President/CEO. Upon approval by the President/CEO, the request shall be submitted to the hospital board for final disposition. Requesting departments should retain a copy of the request form, and may not remove, transfer, or dispose of property from the department until final Board approval for disposition.

- B. Once Board approval is received the Finance Department shall notify the requesting department that the property has been approved for disposal. The department director should then submit a work order to EVS (Housekeeping) or Plant Services Departments, depending on the type of asset for removal. The requestor copy of the original Request for Disposal of Obsolete or Surplus Property form will be signed and dated by the department removing the asset. A copy of the form will be retained by the department and a copy provided for the Director of Materials Management. Based on the Board approved disposition, the Director of Materials Management will dispose of the asset in accordance with Florida Statutes, providing a signed and dated copy of the request form to the Finance Department, once the asset has been discarded, donated or sold.

III. PROCESS FOR THE HOSPITAL BOARD OF DIRECTORS FOR DISPOSAL OF SURPLUS PROPERTY:

- A. The Board shall consider any list of unserviceable personal property as recommended by the President/CEO and the Sr. Vice President - Finance/CFO of the hospital. The minutes of any such hospital meeting shall reflect the deliberation of the Board and the fact that the property is obsolete, uneconomical, inefficient, or serves no useful function.
- B. Thereafter, the Board may classify as surplus and instruct the Sr. Vice President - Finance/CFO to dispose of all such items in accordance with Florida Statutes.
- C. The Sr. Vice President, Finance/CFO will make recommendations to the Board of Directors as to the removal of any capital assets that cannot be located and are listed on the capital asset ledger.

IV. PROCESS FOR THE HOSPITAL DIRECTOR OF MATERIALS MANAGEMENT TO FOLLOW:

- A. Property classified as surplus by PMC shall first be offered as surplus property to other governmental units in the PMC taxing district with a request for competitive bids, or in the absence of competitive bids, as a donation on a first requested basis.
- B. In the event no acceptable bid is received within sixty (60) calendar days, the property shall be offered to such other governmental units along with the information in Item C, below.
- C. Each offer to governmental units shall disclose the value, conditions, and age of the property offered for disposal. The most acceptable bid shall be determined by the Director, Materials Management. Costs of transferring the disposal property shall be arranged and paid by the successful bidder.

V. ALTERNATIVE PROCESS:

- A. In the event the procedures described in A, B, and C above do not result in a disposal of the approved surplus property, the President/CEO shall be authorized to dispose of such surplus property to any person. If the disposal property is without commercial value, it may be donated, destroyed, or abandoned (by approved methods).
- B. Under the alternative procedure herein, if the value of the property is estimated to be more than one hundred dollars (\$100), but less than two hundred dollars (\$200), such property shall be sold to the highest responsible bidder after a request for bids, or by public auction.

In the event the value of the property is estimated to be two hundred dollars (\$200) or more, the property may be sold only to the highest responsible bidder, or by public auction, after publication of notice not less than one (1) week no more than two (2) weeks prior to sale. The publication notice shall be in accordance with Florida Statutes 274.06.

VI. PROCESS FOR RECOMMENDATION TO THE BOARD OF DIRECTORS FOR THE DISPOSAL OF SURPLUS REAL PROPERTY:

- A. The Board of Directors of the District must hold a public hearing to determine that the real property is not presently needed by the District for carrying out the purposes of Chapter 28924, Laws of Florida, as amended, that there is not a future need for the property, and that the property should be declared surplus.
- B. The public hearing must be held at either a regular meeting or a special meeting called for such purpose after publishing a notice in a newspaper of general circulation specifically describing the real property proposed to be declared surplus; this notice must be published at least fourteen (14) days prior to the holding of a special meeting.
- C. After the Board determines by resolution that real property is surplus, it must obtain an appraisal of the property from an independent appraiser.
- D. After receipt of the appraisal, the District may negotiate an exchange of the surplus property for other property needed by the District so long as the district obtains consideration equivalent to the appraised value of the surplus property.
- E. In the alternative, the District may sell the surplus property after advertising the same for sale in a newspaper of general circulation at least fourteen (14) days prior to the date of receipt of bids. The District must require sealed bids, reserving the right to reject all bids. The surplus property may be sold only to the highest bidder for cash.

All Revision Dates

09/2009, 01/2002, 05/2001

Attachments

Request for Disposal of Obsolete or Surplus Property

Approval Signatures

Step Description	Approver	Date
------------------	----------	------

Applicability

Parrish Medical Center

EXHIBIT "B"

LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:

The West 260 feet of the East 280 feet of the Southeast 1/4, lying South of U.S. Highway No. 1 and North of the Plat of E.H. RICES ADDITION TO TITUSVILLE, recorded in Plat Book 1, Page 6, Section 33, Township 21 South, Range 35 East, Brevard County, Florida. LESS AND EXCEPT the South 215 feet.

AND

The South 215 feet of the North 334.58 feet of the West 260 feet of the East 280 feet of the Southeast 1/4 of the Southeast 1/4 of Section 33, Township 21 South, Range 35 East, Brevard County, Florida.

AND

PARCEL 2:

Lots 13 and 14, Block 1, BRYAN-HELLER ESTATES, according to the plat thereof, as recorded in Plat Book 10, Page 89, of the Public Records of Brevard County, Florida.

EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Elizabeth Galfo, M.D., Chairperson
Billy Specht
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Ashok Shah, M.D.
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, OCTOBER 7, 2024
IMMEDIATELY FOLLOWING EXECUTIVE SESSION
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes

Motion to approve the minutes of the August 5, 2024 meeting.

- II. Clinically Integrated Network – Mr. McAlpine
- II. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on August 5, 2024, at 2:45 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson
Robert L. Jordan, Jr., C.M.
Dan Aton
Ashok, Shah, M.D.
Stan Retz, CPA
Billy Specht
Herman A. Cole, Jr.
Maureen Rupe, Vice Chairperson
Aluino Ochoa, M.D.
Elizabeth Galfo, M.D.
George Mikitarian (non-voting)

Member(s) Absent:
None

CALL TO ORDER

Ms. Fitzgerald called the meeting to order at 2:45 p.m.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Dr. Galfo seconded by Mr. Cole, and approved (10 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION PASSED TO APPROVE THE MINUTES OF THE MAY 6, 2024 EDUCATION COMMITTEE MEETING AND JUNE 3, 2024 EDUCATION COMMITTEE MEETING, AS PRESENTED.

DAVINCI ROBOTICS UPDATE

Ms. Dickerson introduced Mr. Matt Pierce with Intuitive. Mr. Pierce provided an update regarding the DaVinci Robotics Program. Mr. Pierce answered questions and received comments from the committee members concerning his presentation. Copies of the Power Point slides presented are appended to the file copy of these minutes.

OTHER

No other items were presented for consideration by the committee.

ADJOURNMENT

There being no further business to come before the committee, the Educational, Governmental and Community Relations Committee meeting adjourned at 3:20 p.m.

Billie Fitzgerald
Chairperson

**DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
OCTOBER 7, 2024
NO EARLIER THAN 2:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Pledge of Allegiance
- II. PMC's Vision – *Healing Families – Healing Communities*
- III. Approval of Agenda
- IV. Recognitions(s)
 - A. New Providers (memo included)
- V. Review and Approval of Minutes (August 5, 2024 Meeting)
- VI. Open Forum for PMC Physicians
- VII. Public Input and Comments***₁
- VIII. Unfinished Business***
- IX. Medical Staff Report Recommendations/Announcements
- X. Public Comments (as needed for revised Consent Agenda)
- XI. Consent Agenda***
 - A. Finance
 - 1. Motion to recommend the Board of Directors approve the purchase of a General Electric OEC Elite C arm machine not to exceed \$215,090.00**
 - 2. Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.**
 - B. Executive Committee
 - Motion to recommend the Board of Directors adopt the resolution of**

the Board of Directors of the North Brevard County Hospital District declaring as surplus real property the property located at 490 N. Washington Avenue, Titusville, Florida 32780, and the undeveloped lot located across the street on N. Deleon Avenue, Titusville, Florida 32780 (which has no address assigned to it) described in Exhibit B).

***1 Pursuant to PMC Policy 9500-154:

- non-agenda items – 3 minutes per citizen
- agenda items for board action -- 3 minutes per citizen, permitted prior to board discussion for regular agenda action items and prior to board action on consent agenda.
- 10 minute total per citizen
- must be related to the responsibility and authority of the board or directly to an agenda item [see items marked ***]

XII. Committee Reports

- A. Quality Committee
- B. Budget and Finance Committee
- C. Executive Committee
- D. Educational, Governmental and Community Relations Committee
- E. Planning, Physical Facilities & Properties Committee

XIII. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

XVIII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS

BOARD OF DIRECTORS MEETING

OCTOBER 7, 2024

PAGE 3

BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS.

ANY MEMBER OF THE PUBLIC THAT WILLFULLY INTERRUPTS OR DISTURBS A MEETING OF THE BOARD OF DIRECTORS IS SUBJECT TO REMOVAL FROM THE MEETING BY AN OFFICER AND SUCH OTHER ACTIONS AS MAY BE DEEMED APPROPRIATE AS PROVIDED IN SECTION 871.01 OF THE FLORIDA STATUTES.



Healing Families – Healing Communities®

parrishhealthcare.com

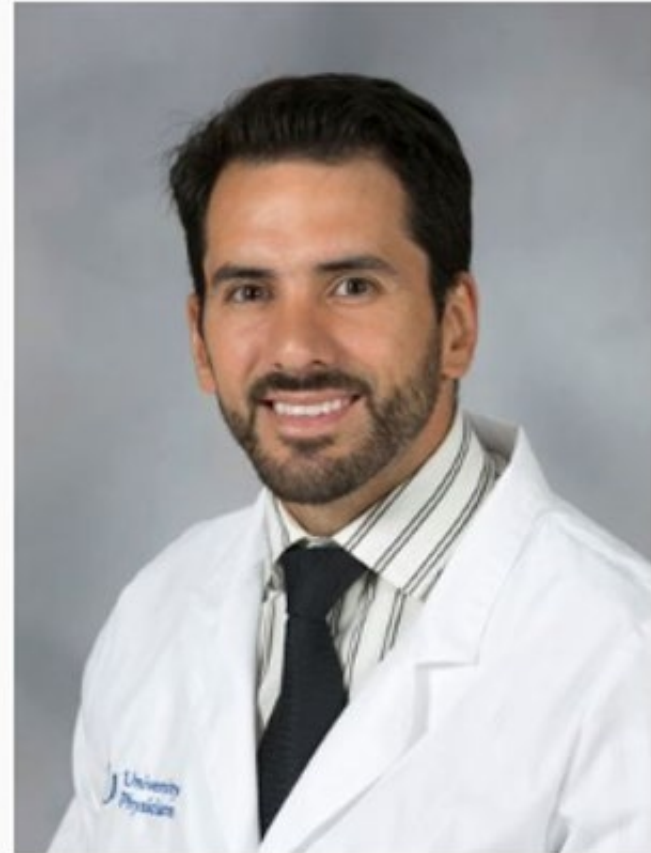
Henrique Vale, MD – Anesthesiology – TeamHealth

Medical School: Universidade Federal Fluminense, Rio de Janeiro, Brazil

Residency: MetroWest Medical Center/Harvard Medical School, Framingham, MD (PG-1)

Residency: The University of Texas Medical School, Houston, TX

Fellowship: Cardiothoracic & Vascular Anesthesiology, University of Texas Medical School, Houston, TX



DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 3:32 p.m. on August 5, 2024 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson
Stan Retz, Vice Chairperson
Herman A. Cole, Jr.
Elizabeth Galfo, M.D.
Ashok Shah, M.D.
Billie Fitzgerald
Billy Specht
Dan Aton
Maureen Rupe

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 3:32 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF MEETING AGENDA

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.

RECOGNITIONS

There were no recognitions.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE MINUTES OF THE MAY 6, 2024, REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE MINUTES OF THE JUNE 3, 2024, REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

There were no recommendations or announcements.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

Consent Agenda

A. Finance

1. Motion to recommend the Board of Directors approve the resolution and Secretary's Certificate of the North Brevard County Hospital District adopting an amendment to the North Brevard County Hospital District, a special tax district operating Parrish Medical Center pension plan and trust agreement.

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the Quality Committee meeting.

Finance Committee

Mr. Cole reported all items were covered during the Finance Committee meeting.

Executive Committee

Mr. Retz reported all items were covered during the Executive Committee meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

Process And Quality Report

No additional information was presented.

Hospital Attorney

Legal counsel had no further report.

OTHER

Mr. Jordan noted that the committee meetings will start at 2:00 p.m. on September 9th to accommodate the First Public Hearing.

Mr. Morak shared the outcome of the recent Circle of Giving campaign, noting that Care Partners pledged over \$60,000.

Mr. Morak added that the gala will be held at the Kennedy Space Center Saturn 5 Event Center on October 5, 2024.

CLOSING REMARKS

There were no closing remarks.

ADJOURNMENT

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 3:50 p.m.

Robert L. Jordan, Jr., C.M.
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR SESSION MINUTES
September 18, 2024 @ 5:30pm**

Present: K. Patel, MD, C. Manion, MD, R. Patel, MD, G. Mikitarian, L. Stuart, MD, P. Carmona, MD, A. Ochoa, MD, H Cole

Absent: M. Navas, MD, B. Mathews, MD, C. Jacobs, MD, C. McAlpine, C. Fernandez, MD, J. Zambos, MD, C. Rajan, MD

A meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was called to order on September 18, 2024 at 5:30pm in the Conference Center. A quorum was determined to be present.

CALL TO ORDER.

Dr. Ochoa called the meeting to order at 5:36 pm.

I. REVIEW AND APPROVAL OF MINUTES

Motion to approve the Regular Session minutes of August 20, 2024 as written and distributed *was made by K. Patel, MD, seconded by P. Carmona, MD, and unanimously approved.*

2. Old Business: None

3. New Business:

A) CONSENT AGENDA - STANDING ORDERS

- Intent to Discharge (E1074) - Per request for clarification from the Hospitalists, we have updated the three choices under * indwelling urinary catheter status, and removed unchecked Remove Urinary Cath order.

MOTION TO APPROVE THE CONSENT AGENDA AS WRITTEN AND DISTRIBUTED WAS MADE BY K. PATEL, MD, SECONDED BY L. STUART, MD AND UNANIMOUSLY APPROVED.

- I. **Report from Administration:** None
- II. **Report from the Board:** None
- III. **Open Forum:** None
- IV. **Adjournment:** There being no further business the meeting adjourned at 5:44pm.

Aluino Ochoa, MD
President, Medical Staff

Christopher Manion, MD
Secretary/Treasurer, Medical Staff