

**DRAFT**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:19 p.m. on May 6, 2024 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson  
Stan Retz, Vice Chairperson  
Herman A. Cole, Jr.  
Elizabeth Galfo, M.D.  
Ashok Shah, M.D.  
Billie Fitzgerald  
Billy Specht  
Maureen Rupe  
Dan Aton

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 3:31 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

**PLEDGE OF ALLEGIANCE**

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF MEETING AGENDA**

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION APPROVING THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.***

### **RECOGNITIONS**

Ms. Sellers recognized care partner Carlos Diaz for a recent acknowledgement from a member at The Great Outdoors. Ms. Sellers added that this is one of many acknowledgements that Carlos has received for his outstanding service.

### **REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION APPROVING THE MINUTES OF THE MARCH 4, 2024, REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.***

### **OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

### **PUBLIC COMMENTS**

There were no public comments.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

There was no new business.

### **MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE PROPOSED EDITS TO THE DELINEATED PRIVILEGES FOR ALLIED HEALTH -- SURGERY WHICH WILL CATEGORIZE ALLIED HEALTH SURGERY INTO THREE DISTINCT SETS OF PRIVILEGES:***

- Allied Health – Surgery (Including Pre & Post Op privileges) specific to APRN, DNP and PA.
- Allied Health – Surgery (Including APRN, DNP, PA and CSFA, Certified Surgical First Assist).
- Allied Health – Surgery (ROBOTICS including (Including APRN, DNP, PA and CSFA, Certified

Surgical First Assist).

### **CONSENT AGENDA**

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

### ***ACTION TAKEN: MOTION APPROVING THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

Consent Agenda

#### **A. Audit**

1. Motion to recommend the Board of Directors accept the Fiscal Year 2023 audit results and reports:
  - Audited Financial Statements and Supplementary Information
  - Report on Internal Control and Compliance
  - Communications with the Board of Directors and Audit Committee
  - Management Letter

#### **B. Pension Administrative Committee**

2. Motion to recommend the Board of Directors approve extending the deadline of the lump sum decision from the date of May 14, 2024 to June 30, 2024.

#### **C. Executive Committee**

3. Motion to recommend the Board of Directors approve the Resolution of the Board of Directors of the North Brevard County Hospital District approving the Chief Executive Officer Employment Agreement and directing the completion of the preparation and signature of the Chief Executive Officer Employment Agreement.

### **COMMITTEE REPORTS**

#### **Quality Committee**

Dr. Galfo reported all items were covered during the Quality Committee meeting.

#### **Finance Committee**

Mr. Cole reported all items were covered during the Finance Committee meeting.

#### **Executive Committee**

Mr. Retz reported all items were covered during the Executive Committee meeting.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

**Process And Quality Report**

No additional information was presented.

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

There was no other business to come before the Board.

**CLOSING REMARKS**

There were no closing remarks.

**ADJOURNMENT**

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 3:42 p.m.

Robert L. Jordan, Jr., C.M.  
Chairman