



MEMORANDUM

To: Board of Directors

Cc: Bill Boyles, Esquire
Aluino Ochoa, M.D.

From: George Mikitarian
President/CEO

Subject: Board/Committee Meetings – August 5, 2024

Date: August 1, 2024

The Pension Committee will meet at 11:00 a.m. in the first-floor conference room.

The Ad Hoc Credentials Review Committee will meet at 11:30 a.m. where the Committee will review credentialing and privileging files as they relate to medical staff appointment/reappointment.

The Quality Committee will convene at 12:00 p.m., which will be followed by the Finance Committee, and then Executive Committee meetings.

The Board of Directors will meet in executive session no earlier than 1:30 p.m. Following the Board of Directors Executive Session, the Education Committee and Board of Directors regularly scheduled meeting will be held immediately following, however no earlier than 2:00 p.m.

The Planning Committee meeting has been canceled.

Pension Administrative Committee:

Stan Retz, Chairperson (January 1, 2023 - December 31, 2025)

Dan Aton (April 1, 2024- April 1, 2026)

Chris McAlpine (February 4, 2022 – January 31, 2025)

Leigh Spradling (March 1, 2024 – March 1, 2026)

Casey Crouch (March 2, 2023 – March 1, 2026)

PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
AUGUST 5, 2024 @ 11:00 A.M.
FIRST FLOOR CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Public Comments
- II. Review and approval of minutes (May 6, 2024 and June 3, 2024).

Motion: To recommend approval of the May 6, 2024, and June 3, 2024 meeting minutes as presented.

- III. Update on Pension Plan and Trust – Mr. McAlpine
- IV. Resolution to Pension Plan and Trust Agreement Amendment

MOTION TO RECOMMEND THE FINANCE COMMITTEE APPROVE THE RESOLUTION OF THE PENSION ADMINISTRATIVE COMMITTEE OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT RECOMMENDING THE ADOPTION OF AN AMENDMENT TO THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, A SPECIAL TAX DISTRICT OPERATING PARRISH MEDICAL CENTER PENSION PLAN AND TRUST AGREEMENT.

- V. Other
- VI. Adjournment

**PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
MAY 6, 2024**

The members of the Pension Administrative Committee met on May 6, 2024, at 11:01 a.m. The following representing a quorum, were present or participating via phone:

Pension Administrative Committee:

Stan Retz, Chairperson
Chris McAlpine
Leigh Spradling (absent-excused)
Casey Crouch
Dan Aton

Others Present:

George Mikitarian, President/CEO
Michael Moehring, CFO
Natalie Sellers Sr. Vice President, Communications, Community and Corporate Services
Pamela Perez, Contracts & Executive Business Specialist
Stephanie Parham, Executive Office Manager Administration
Christina Moats, Benefits Coordinator
Julia Reyes-Mateo, Executive Director, Human Resources
Anual Jackson, Compliance and Audit Officer
Tommi Middleton, Director of Finance
Marty Penick, Director of Accounting
Jeff Goolsby, MSL
Doug Lozen, Foster & Foster
Tim Anderson, Anderson Financial Partners

Call to Order

The meeting was called to order by the Chairperson at 11:01 a.m.

Review and Approval of Minutes

The following motion was made by Mr. Aton and seconded by Mr. Crouch and approved without objection:

Action Taken: Motion to approve the PAC minutes of March 4, 2024, meeting as presented.

Update on Pension Plan and Trust

Mr. McAlpine provided a brief update, noting that MetLife has been awarded the contract for the annuities.

Automatic Rollover

Mr. Burke shared that any elections not made will result in automatic rollover.

Quarterly Pension, 403(b) and 457(b) Investment Update

Tim Anderson, Anderson Financial Partners, gave a brief economic commentary and reviewed the quarterly summary for the Pension Fund in addition to the summary of performance from the fund managers.

Other

The committee addressed several questions from care partners. Some care partners present at the meeting requested additional time to make their selection. Discussion ensued and the following motion was made by Mr. Crouch and seconded by Mr. Aton and approved without objection:

Action taken: Motion to recommend the Board of Directors approve extending the deadline of the pension lump sum decisions from the date of May 14, 2024, to June 30, 2024.

Adjournment

There being no further business, the meeting was adjourned at 11:55a.m.

Stan Retz, Chairperson

**PARRISH MEDICAL CENTER
PENSION ADMINISTRATIVE COMMITTEE MEETING
JUNE 3, 2024**

The members of the Pension Administrative Committee met on June 3, 2024, at 11:02 a.m. The following representing a quorum, were present or participating via phone:

Pension Administrative Committee:

Stan Retz, Chairperson
Chris McAlpine
Leigh Spradling
Casey Crouch
Dan Aton

Others Present:

Michael Moehring, CFO
Natalie Sellers Sr. Vice President, Communications, Community and Corporate Services
Pamela Perez, Contracts & Executive Business Specialist
Stephanie Parham, Executive Office Manager Administration
Christina Moats, Benefits Coordinator
Julia Reyes-Mateo, Executive Director, Human Resources
Anual Jackson, Compliance and Audit Officer
Rick Burke, Gray Robinson

Call to Order

The meeting was called to order by the Chairperson at 11:02 a.m.

Review and Approval of Minutes

The following motion was made by Ms. Spradling and seconded by Mr. Crouch and approved without objection:

Action Taken: Motion to approve the PAC minutes of April 1, 2024, meeting as presented.

Update on Pension Plan and Trust

Mr. McAlpine provided a brief update, noting that two communications will go out in the coming weeks to those currently on payee status. The first letter will be to communicate that the monthly payments through the pension plan are ending with the June distribution. A second communication in the form of a welcome letter will be sent by MetLife on June 14, 2024. Also, on June 14, 2024, a telephone information line will be opened by MetLife for persons in payee status who have questions about their annuity payments. Those not on payee status and who submitted their decision by May 14th, will start receiving their lumpsum payments. Those who took advantage of the extension will receive their lump sum checks in late July and early August.

Pension Administrative Committee Meeting
JUNE 3, 2024

Adjournment

There being no further business, the meeting was adjourned at 11:55a.m.

Stan Retz, Chairperson

**RESOLUTION OF THE
PENSION ADMINISTRATIVE COMMITTEE OF THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
RECOMMENDING THE ADOPTION OF AN AMENDMENT
TO NORTH BREVARD HOSPITAL DISTRICT, A SPECIAL TAX DISTRICT
OPERATING PARRISH MEDICAL CENTER PENSION PLAN AND TRUST
AGREEMENT**

The Pension Administrative Committee, (the “Committee”) of North Brevard County Hospital District, d/b/a Parrish Medical Center, at a meeting duly called and held, at which a quorum was present, hereby adopts the following recitals and resolutions:

WHEREAS, the North Brevard County Hospital District (the “District”) is a special hospital district of the State of Florida created by special act of the Florida Legislature in 1953 by Chapter 28924, Laws of Florida, re-codified by Ch. 2003-362, Laws of Florida; and

WHEREAS, the District established the North Brevard County Hospital District, a Special Tax District operating Parrish Medical Center Pension Plan and Trust Agreement (the “Plan”), effective as of February 15, 1972; and

WHEREAS, the Committee assists in the administration of the Plan and provides recommendations to the District regarding the Plan; and

WHEREAS, effective September 30, 2016, all benefit accruals ceased under the Plan; and

WHEREAS, after recommendation by the Committee, the District terminated the Plan, effective September 30, 2023; and

WHEREAS, after recommendation by the Committee, the District amended the Plan on January 8, 2024 to specify the distribution methodology to liquidate the Plan’s Trust Fund; and

WHEREAS, the District reserved the right to amend the Plan.

RESOLVED, the Committee hereby recommends the District adopt an amendment to the Plan, attached hereto as Exhibit “A”, that slightly alters the distribution methodology adopted by the District on January 8, 2024 to liquidate the Plan’s Trust Fund to take into account circumstances that became known after that date.

FURTHER RESOLVED, that any and all actions heretofore taken by any officer or director of the District in connection with the actions contemplated herein is, ratified, confirmed and approved in all respects; and be it

FURTHER RESOLVED, that the applicable officers are hereby authorized to take the actions necessary to implement this resolution.

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 5th day of August, 2024.

PENSION ADMINISTRATIVE COMMITTEE
OF NORTH BREVARD COUNTY
HOSPITAL DISTRICT

Sign: _____

Print: _____

Title: _____

ATTEST:

By: _____

EXHIBIT “A”

**AMENDMENT TO THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
A Special Tax District Operating
PARRISH MEDICAL CENTER
PENSION PLAN AND TRUST AGREEMENT**

WHEREAS, the North Brevard County Hospital District (“Employer”) established the Parrish Medical Center Pension Plan and Trust Agreement (“Plan”), effective as of February 15, 1972, as subsequently amended, and

WHEREAS, the Plan was terminated on September 30, 2023; and

WHEREAS, the Employer amended the Plan on January 8, 2024 to specify the distribution methodology to liquidate the Plan’s Trust Fund; and

WHEREAS, the Employer desires to slightly alter the distribution methodology to take into account circumstances that became known after January 8, 2024; and

WHEREAS, the Employer has the right to amend the Plan; and

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended as follows, effective as of the date of execution hereof.

1. Section 5 of Article VII of the Plan is deleted in its entirety and the following is substituted in lieu thereof.

5. **Distribution Methodology on Plan Termination.**

(a) The Plan terminated on September 30, 2023. As a result of the termination of the Plan and notwithstanding anything in the Plan to the contrary, the normal methodology by which Participants elect payment of their benefits will cease and the Fund shall be liquidated and paid in accordance with the provisions of this Section 5 of Article VII. All Participants who are actively employed by the Employer on September 30, 2023, all terminated vested Participants who are not in pay status on September 30, 2023, and all Beneficiaries who are not in pay status on September 30, 2023, shall receive a single lump sum distribution equal to the actuarial present value of their Vested Accrued Benefit (computed utilizing the assumptions specified in Section 2 (a) and (b) of this Article VII). All terminated Participants who are in pay status on September 30, 2023, and all Beneficiaries who are in pay status on September 30, 2023, shall have option of continuing to receive their current annuity benefit via the Plan’s purchase of an annuity contract or receiving the commuted value of their remaining annuity payments (computed utilizing the assumptions specified in Section 2(a) and (b) of this Article VII) in a single lump sum. The Participants referenced in the immediately preceding sentence are referred to as the “Eligible Distributees.” The Committee shall inform the Eligible Distributees of this voluntary benefit election and shall allow such Eligible Distributees a limited window opportunity during which they can make their benefit election, provided such election must be made, in writing, no earlier and no later than the dates prescribed and communicated by the Committee. Provided however, the Committee may determine a later date for receipt of the election, at its discretion. The Committee will provide each Eligible Distributee a benefit

election form relating to this voluntary benefit election, which will include a calculation of the lump sum payment amount. If an Eligible Participant fails to timely return a completed election form to the Committee, such Participant will be deemed to have elected to receive his current annuity benefit via the Plan's purchase of an annuity contract. For purposes of this Plan, an alternate payee under a qualified domestic relations order shall be considered a Beneficiary.

(b) Upon termination of the Plan, if any Participant cannot be located after a reasonable diligent search, the portion of such Participant's lump sum benefit payment that constitutes an Eligible Rollover Distribution shall be directly rolled over to an IRA selected by the Committee in accordance with the automatic rollover provisions of Code Section 401(a)(31)(B), and the remaining portion of such Participant's lump sum benefit payment shall be forfeited. An automatic rollover to the IRA selected by the Committee under this Section 5(b) of Article VII shall be made on behalf of any missing Participant regardless of the amount of the automatic rollover.

(c) Upon termination of the Plan and notwithstanding anything in the Plan to the contrary, if any Participant failed to designate a Beneficiary to receive his death benefit (or such designated Beneficiary is not alive on the date of termination of the Plan), any amounts determined by the Committee to be payable on the Participant's behalf after death, shall be distributed in a lump sum to the Participant's surviving spouse at the time of death (if still alive on the date of distribution). If the Participant's surviving spouse is not living on the date of distribution, payment will be made in a lump sum to the Participant's surviving children, in equal shares, otherwise these amounts shall be forfeited.

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed and duly attested as of the 5th day of August, 2024.

ATTEST:

PARRISH MEDICAL CENTER, on behalf of
the Board of Directors of the North Brevard
County Hospital District, a Special Tax
District

By: _____

By: _____

Printed Name: George Mikitarian
Title: President/CEO

**SECRETARY’S CERTIFICATE ACKNOWLEDGING THE ADOPTION
OF AN AMENDMENT TO THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
A Special Tax District Operating
PARRISH MEDICAL CENTER
PENSION PLAN AND TRUST AGREEMENT**

The undersigned Secretary of the North Brevard County Hospital District hereby certifies that the following resolutions were adopted by the North Brevard County Hospital District at a formal meeting for which notice was given in accordance with Florida Statutes Chapter 286.011 and that such resolutions have not been amended or rescinded since that date.

WHEREAS, the North Brevard County Hospital District (the “District”) is a special hospital district of the State of Florida created by special act of the Florida Legislature in 1953 by Chapter 28924, Laws of Florida, re-codified by Ch. 2003-362, Laws of Florida; and

WHEREAS, the District established the North Brevard County Hospital District, a Special Tax District operating Parrish Medical Center Pension Plan and Trust Agreement, (the “Plan”), effective as of February 15, 1972; and

WHEREAS, pursuant to an amendment to the Plan effective September 30, 2016, benefit accruals ceased under the Plan and no new employees were allowed to participate in the Plan as of such date and earnings after such date were not considered under the Plan; and

WHEREAS, the Pension Administrative Committee of the District (the “Committee”) assists in the administration of the Plan and provides recommendations to the District regarding the Plan; and

WHEREAS, after recommendation by the Committee, the District terminated the Plan, effective September 30, 2023; and

WHEREAS, after recommendation by the Committee, the District amended the Plan on January 8, 2024 to specify the methodology to liquidate the Plan’s Trust Fund; and

WHEREAS, the Committee has recommended the District adopt an amendment to the Plan, attached hereto as Exhibit “A”, that slightly alters the distribution methodology adopted by the District on January 8, 2024 to liquidate the Plan’s Trust Fund to take into account circumstances that became known after that date.

RESOLVED, that the District hereby adopts the amendment recommended by the Committee, attached hereto as Exhibit “A”.

RESOLVED, that the proper officers of the District are hereby authorized and directed to take any and all actions necessary to effect the foregoing resolutions and that any and all actions heretofore taken by any officer or director of the District in connection to the foregoing resolutions are ratified, confirmed and approved in all respects.

Date: August 5, 2024

By: _____, Secretary

Printed Name: Elizabeth T. Galfo, M.D.

Its Secretary

July 25, 2024

VIA EMAIL

Pension Administrative Committee
c/o Mr. Chris McAlpine
Parrish Medical Center, Inc.
Pension Plan and Trust Fund Agreement

Re: Parrish Medical Center, Inc.
Pension Plan and Trust Fund Agreement

Dear Chris:

We have reviewed the proposed Amendment, amending the Plan to allow for the following distribution methodology as a result of the Plan termination on September 30, 2023:

- All Participants who are actively employed by the Employer on September 30, 2023, all terminated vested Participants who are not in pay status on September 30, 2023, and all Beneficiaries who are not in pay status on September 30, 2023 shall receive a single lump sum distribution equal to the actuarial present value of their Vested Accrued Benefit.
- All terminated Participants who are in pay status on September 30, 2023 and all Beneficiaries who are in pay status on September 30, 2023 shall have the option of continuing to receive their current annuity benefit via the Plan's purchase of an annuity contract or receive the commuted value of their remaining annuity payments in a single lump sum.
- If any Participant cannot be located, the portion of such Participant's lump sum that constitutes an Eligible Rollover Distribution shall be directly rolled over to an IRA selected by the Committee and the remaining portion of such Participant's lump sum benefit payment shall be forfeited.
- If any Participant failed to designate a Beneficiary to receive his death benefit (or such Beneficiary is not alive), any amounts determined by the Committee to be payable on the Participant's behalf after death shall be distributed in a lump sum to the Participant's surviving spouse at the time of death (if still alive). If the Participant's surviving spouse is not alive, payment will be made in a lump sum to the Participant's surviving children, in equal shares, otherwise these amounts shall be forfeited.

We have determined that the adoption of the proposed changes will have no impact on the assumptions used in determining the funding requirements of the program. Furthermore, this distribution methodology will ultimately complete the liquidation process of the Pension Plan and Trust Fund from the Plan termination on September 30, 2023.

Mr. Chris McAlpine
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July 25, 2024

Because the changes do not result in an immediate change in the valuation results, and will complete the liquidation process, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Amendment to the following office:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Douglas H. Lozen". The signature is fluid and cursive, with a large loop at the end of the last name.

Douglas H. Lozen, EA, MAAA

cc via email: Rick Burke, GrayRobinson, P.A.

QUALITY COMMITTEE

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Billy Specht
Billie Fitzgerald
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Maureen Rupe
Ashok Shah, M.D.
Aluino Ochoa, M.D., President/Medical Staff, Vice Chairperson
Greg Cuculino, M.D.
Alphonse Pecoraro, M.D., Designee
Nimish Naik, M.D., Designee
Christopher Manion, M.D., Designee
George Mikitarian (non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE
MONDAY, AUGUST 5, 2024, at 12:00 P.M.
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

I. Approval of Minutes

Motion to approve the minutes of the May 6, 2024, and June 3, 2024 meetings.

II. Vision Statement

III. Dashboard

IV. HCAHPS – Ms. Cottrell

V. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE QUALITY COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110. THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on May 6, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present.

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M.
Stan Retz, CPA (12:09 p.m.)
Herman A. Cole, Jr.
Ashok Shah, M.D. (12:11 p.m.)
Dan Aton
Billie Fitzgerald (12:06 p.m.)
Billy Specht
Christopher Manion, M.D.
Maureen Rupe
Aluino Ochoa, M.D., President/Medical Staff (12:28 p.m.)
Alphonse Pecoraro, M.D.
Nimish Naik, M.D.
Gregory Cuculino, M.D.
George Mikitarian (non-voting)

Members absent:
None

CALL TO ORDER

Dr. Galfo called the meeting to order at 12:05 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Specht, and approved (10 ayes, 0 nays, 0 abstentions). Mr. Retz, Dr. Shah, Ms. Fitzgerald, and Dr. Ochoa were not present at the time this vote was taken.

ACTION TAKEN: MOTION APPROVING THE MARCH 4, 2024, MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

VISION STATEMENT

Ms. Cottrell shared the committee's vision statement, which is to assure affordable access to safe, high quality patient care to the communities we serve.

QUALITY COMMITTEE

MAY 6, 2024

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QUALITY DASHBOARD REVIEW

Ms. Cottrell reviewed the Quality Dashboard discussing each indicator score as it relates to clinical quality and cost. Ms. Cottrell answered questions and received comments from committee members concerning the dashboard and her comments. Copies of the Power Point slides presented are appended to the file copy of these minutes.

SEPSIS REVIEW

Dr. Nimish Naik and Dr. Kevat Patel reviewed the pathophysiology, prevention, and prevalence of Sepsis. Ms. Cottrell reviewed the CDC Hospital Sepsis Program and provided data from Parrish Medical Centers experience. She also answered questions from the Board members. Copies of the Power Point slides presented are appended to the file copy of these minutes.

OTHER

Ms. Cottrell shared that on May 1, 2024 Leapfrog announced that PMC has earned an A rating for its Quality provision of services for Spring 2024.

ADJOURNMENT

There being no further business, the Quality Committee meeting adjourned at 1:18 p.m.

Elizabeth Galfo, M.D.
Chairperson

DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
QUALITY COMMITTEE

A regular meeting of the Quality Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 3, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present.

Elizabeth Galfo, M.D., Chairperson
Robert L. Jordan, Jr., C.M.
Stan Retz, CPA
Herman A. Cole, Jr.
Ashok Shah, M.D.
Dan Aton
Billie Fitzgerald
Billy Specht
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff
Alphonse Pecoraro, M.D.
George Mikitarian (non-voting)

Members absent:
Maureen Rupe (excused)
Nimish Naik, M.D.(excused)

CALL TO ORDER

Dr. Galfo called the meeting to order at 12:01 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole, and approved (11 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE APRIL 1, 2024, MINUTES OF THE QUALITY COMMITTEE, AS PRESENTED.

VISION STATEMENT

Ms. Cottrell shared the committee's vision statement, which is to assure affordable access to safe, high quality patient care to the communities we serve.

QUALITY DASHBOARD REVIEW

Ms. Cottrell reviewed the Quality Dashboard discussing each indicator score as it relates to clinical quality and cost. Ms. Cottrell answered questions and received comments from

QUALITY COMMITTEE

JUNE 3, 2024

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committee members concerning the dashboard and her earlier discussion. Copies of the Power Point slides presented are appended to the file copy of these minutes.

OB OUTCOMES

Ms. Cottrell reviewed Early Elective Delivery, CMS Maternal Measures and Postpartum Access & Continuity of Care. Ms. Cottrell answered questions and received comments from committee members concerning her presentation. Copies of the Power Point slides presented are appended to the file copy of these minutes.

OTHER

There was no other business brought before the committee.

ADJOURNMENT

There being no further business, the Quality Committee meeting adjourned at 12:52 p.m.

Elizabeth Galfo, M.D.
Chairperson



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Quality Agenda

August 5, 2024

1. Approval of Minutes
2. Vision Statement
3. Dashboard
4. HCAHPS
5. OneBlood update

Quality Committee

Vision Statement

“Assure affordable access to safe, high quality patient care to the communities we serve.”



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Dashboard



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Performance dashboard

Description	Definition	QTR	Rolling YTD	Goal
Stroke	Stroke management compliance	81%	78%	Goal: = 100%
Sepsis	Severe Sepsis and Septic Shock Management bundle compliance	40%	50%	Goal: > 60%
Readmission	All cause 30-day readmissions	9.5%	8.99%	Goal: < 8.0%
Person centered flow	emergency department throughput Arrival to discharge in minutes	219	217	Goal: ≤ 170
Person Experience	Top box HCAHPs domain score for overall rating	58.9%	59.3%	Goal: ≥ 78%

Performance dashboard

Description	Definition	Rolling YTD	Goal
Heart Attack	30-day readmission rate	4.0%	Goal: < 14%
Heart Failure	30-day readmission rate	18.5%	Goal: < 19%
COPD	30-day readmission rate	14%	Goal: < 18%
Pneumonia	30-day readmission rate	13.7%	Goal: < 16%
Hip/Knee	30-day readmission rate	7.8%	Goal: < 4.6%
Combined	30-day readmission rate	12.8%	Goal: < 8%

Performance dashboard

Description	Definition	Rolling YTD	Days Since Last Infection	National Rate
CLABSI	Central Line Associated Bloodstream Infection	3.062	200 days	< 0.717
CAUTI	Catheter Associated Urinary Tract Infection	0.951	240 days	< 0.583
MRSA bacteremia	Hospital onset MRSA bacteremia	3.329	170 days	< 0.752
<i>C. difficile</i> infection	Hospital onset <i>C. difficile</i> infection	0.214	256 days	< 0.416
SSI	Combined Abdominal hysterectomy and colon procedures	1.652	218 days	< 0.900

HCAHPS

Hospital Consumer Assessment of
Healthcare Providers and Systems



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HCAHPS

Definition

- Patient satisfaction survey
- Measures hospital care from patient's perspective
- Standardized questions
- Offers comparisons between hospitals

HCAHPS

Goals

- Objective comparisons on topics that are important to patients and consumers
- Create incentives to improve quality of care through public reporting
- Enhance accountability in health care through public reporting

HCAHPS

Survey Content and Administration

- Random sample of discharged patients
- Medical, Surgical, and Maternity Care are eligible
- Administered in four modes:
 - Mail Only
 - Telephone Only
 - Mixed (mail with telephone follow-up)
 - Active Interactive Voice Response

HCAHPS

Survey Dimensions

Composite Topics:

- Nurse Communication
- Doctor Communication
- Responsiveness of Hospital Staff
- Communication about Medications
- Discharge Information
- Care Transition

Individual Items:

- Cleanliness of Hospital Environment
- Quietness of Hospital Environment

Global Items:

- Overall rating of the Hospital
- Willingness to Recommend Hospital

HCAHPS

Why

Improvement in quality of care

Improvement in patient experience



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Parrish Data Review

HCAHPS

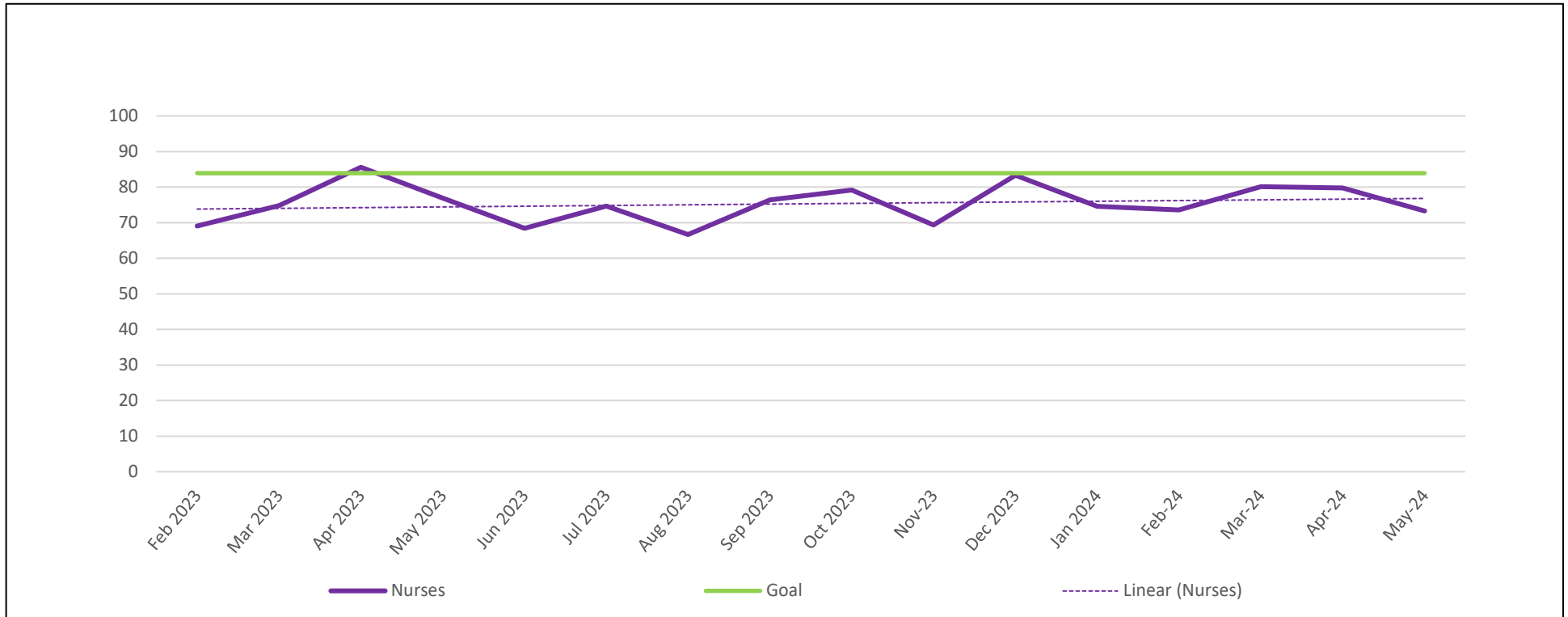


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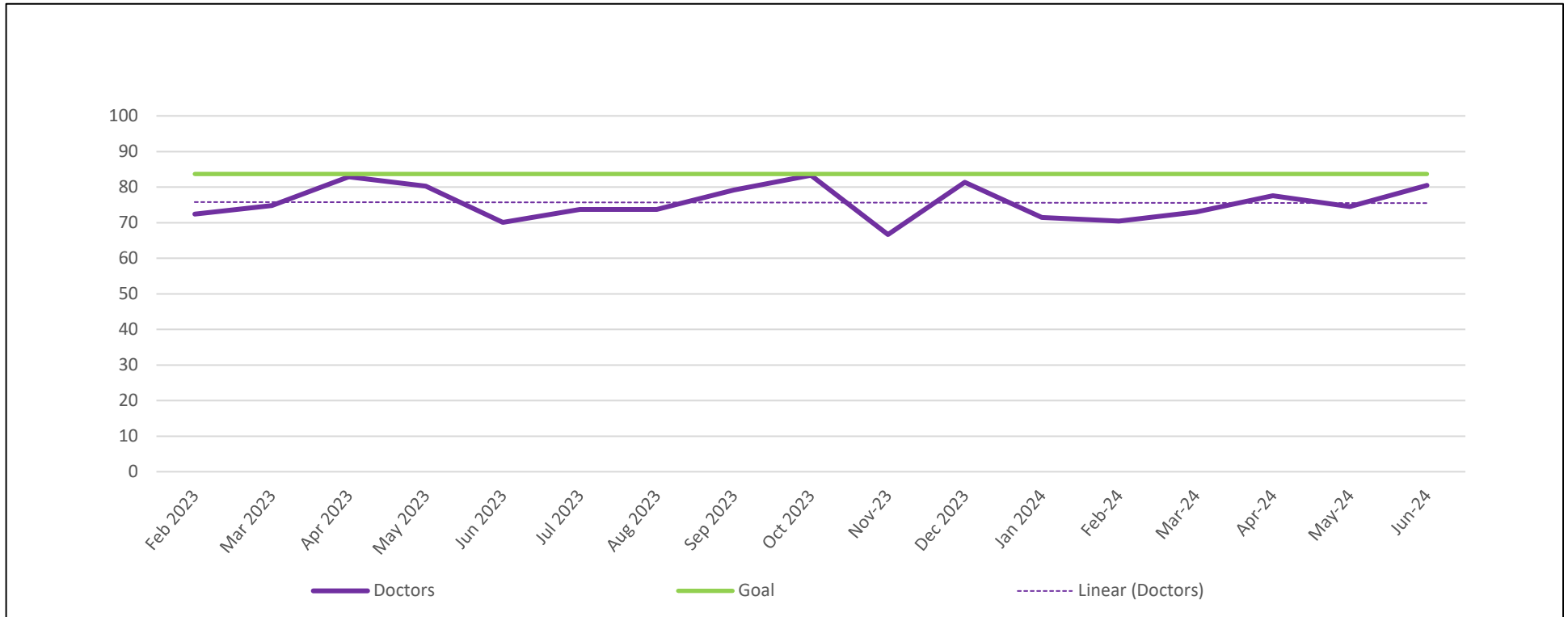
HCAHPS

Communication with Nurses



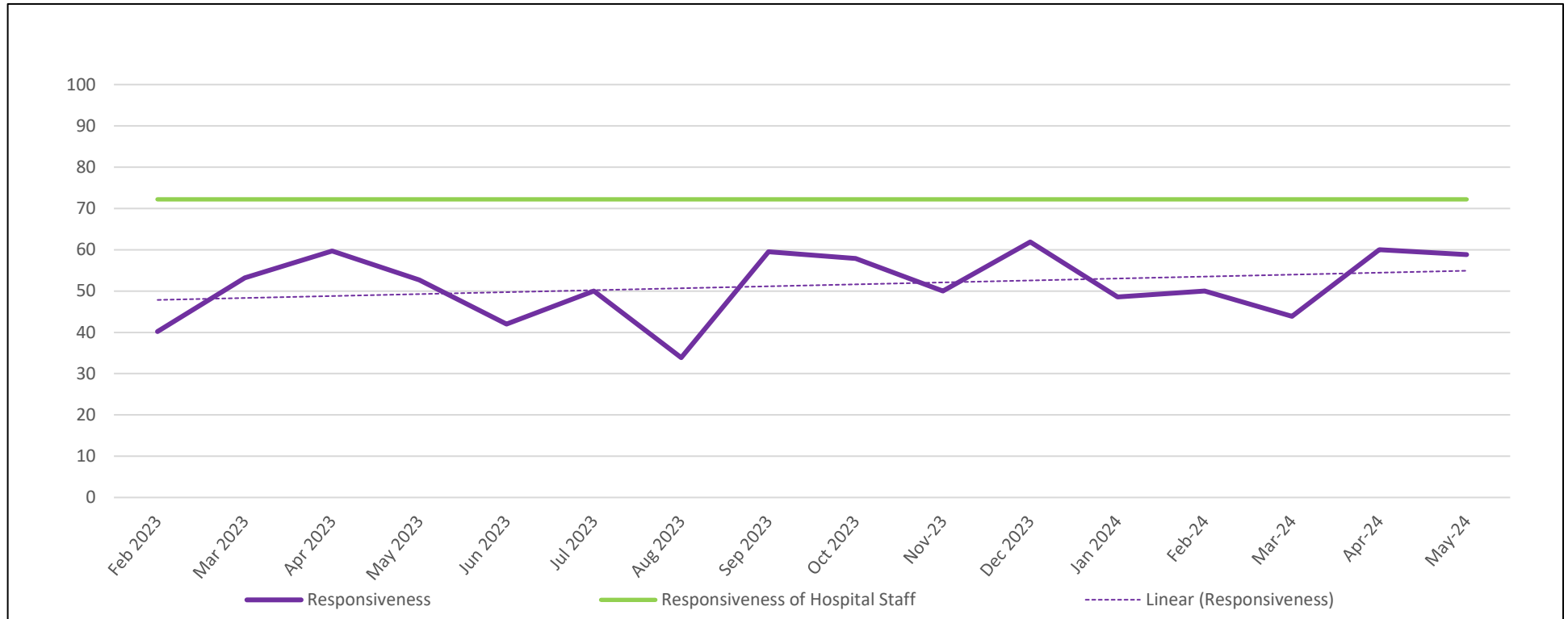
HCAHPS

Communication with Doctors



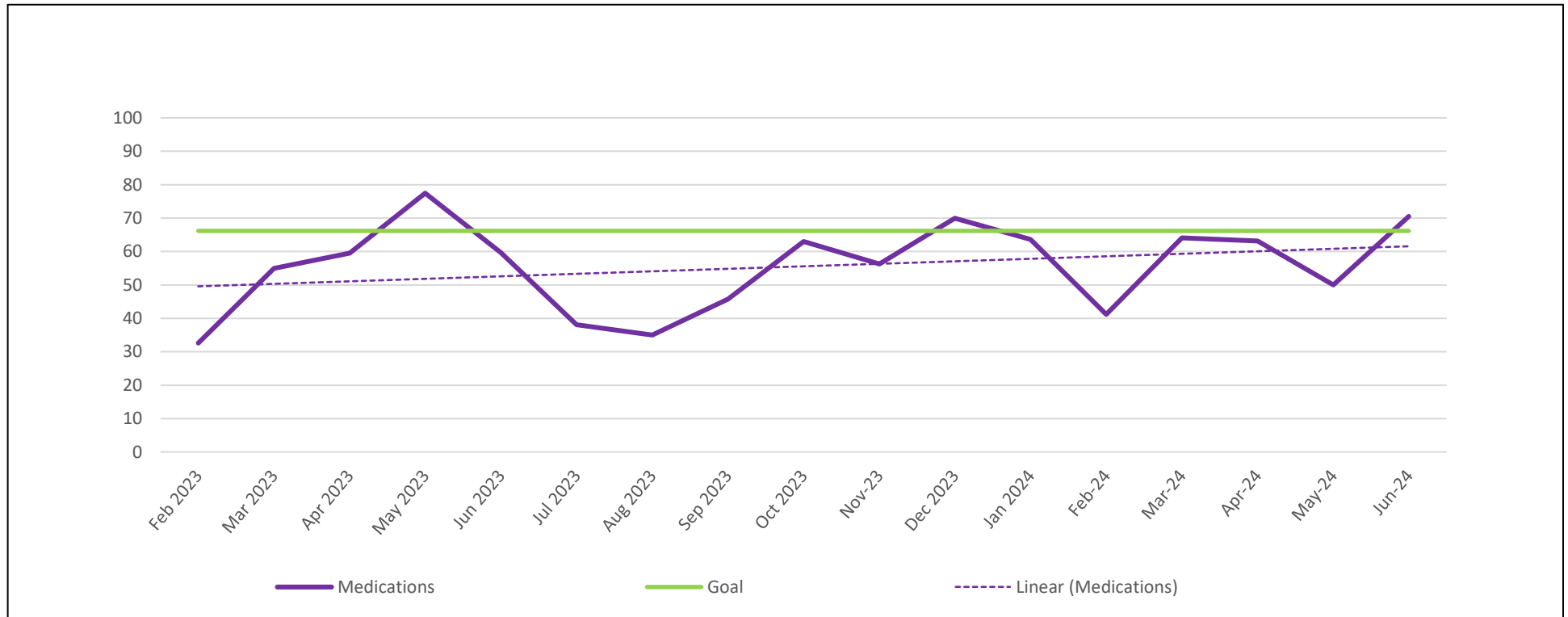
HCAHPS

Responsiveness of hospital staff



HCAHPS

Communication about medications



Parrish Improvement

HCAHPS



Healing Families – Healing Communities®

parrishhealthcare.com

Performance Improvement

Emergency Department

1. Discharge callbacks
2. Reminder notes
3. Specialized training (APEX)
4. Patient Rounds
5. Waiting room rounds

Performance Improvement

Inpatient

1. Bed Side Shift Report
2. Provider-RN rounds
3. Nurse leader rounding
4. Whiteboards
5. Medication tent cards

OneBlood update

Matt Graybill



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Questions?



Healing Families – Healing Communities®

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FINANCE COMMITTEE

Herman A. Cole, Jr. Chairperson
Stan Retz, CPA, Vice Chairperson
Robert L. Jordan, Jr., C.M., (ex-officio)
Billie Fitzgerald
Maureen Rupe
Dan Aton
Christopher Manion, M.D.
Aluino Ochoa, M.D., President/Medical Staff
George Mikitarian, President/CEO (non-voting)

**FINANCE COMMITTEE MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 5, 2024
FIRST FLOOR CONFERENCE ROOMS 2/3/4/5
(IMMEDIATELY FOLLOWING QUALITY COMMITTEE)**

CALL TO ORDER

- I. Approval of minutes.

Motion: To recommend approval of the May 6, 2024, and June 3, 2024 meetings.

- II. Public Comments

- III. Financial Review – Mr. Moehring

- IV. Quarterly Investment Performance Update – Anderson Financial Partners

- V. DPP Year 3 Quality—Mr. Moehring

- VI. Resolution to Pension Plan and Trust Agreement Amendment

MOTION TO RECOMMEND THE BOARD OF DIRECTORS APPROVE THE RESOLUTION AND SECRETARY’S CERTIFICATE OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT ADOPTING AN AMENDMENT TO THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, A SPECIAL TAX DISTRICT OPERATING PARRISH MEDICAL CENTER PENSION PLAN AND TRUST AGREEMENT.

- VII. Public Hearing Dates (**For Information Only**)

- VIII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE FINANCE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE. TO THAT EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS FINANCE COMMITTEE AND THE NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FINANCE COMMITTEE**

A regular meeting of the Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on May 6, 2024, in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Herman A. Cole, Jr., Chairperson
Stan Retz, Vice Chairperson
Robert Jordan, Jr., C.M.
Billie Fitzgerald
Maureen Rupe
Dan Aton
Christopher Manion, M.D.
Aluino Ochoa, M.D.
George Mikitarian (non-voting)

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 1:32 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan seconded by Mr. Aton and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE MARCH 4, 2024, MEETING MINUTES OF THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS, AS PRESENTED.

FINANCIAL REVIEW

Mr. Cole introduced Michael Moehring, Vice President of Finance/CFO and welcomed him to PMC.

Mr. Moehring summarized the March financial statements of the North Brevard County Hospital District and the year-to-date financial performance of the Health System providing detail regarding the hospital system performance. Mr. Moehring answered questions and received comments from the members of the committee.

FINANCE COMMITTEE

MAY 6, 2024

PAGE 2

ADJOURNMENT

There being no further business to come before the committee, the Finance Committee meeting adjourned at 1:41 p.m.

Herman A. Cole, Jr.,
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
FINANCE COMMITTEE**

A regular meeting of the Finance Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 3, 2024, in Conference Room 2/3/4/5, First Floor. The following members, representing a quorum, were present:

Herman A. Cole, Jr., Chairperson
Stan Retz, Vice Chairperson
Robert Jordan, Jr., C.M.
Billie Fitzgerald
Dan Aton
Christopher Manion, M.D.
Aluino Ochoa, M.D.
George Mikitarian (non-voting)

Member(s) Absent:

Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Cole called the meeting to order at 1:00 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan seconded by Mr. Aton and approved (7 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE APRIL 1, 2024 MINUTES OF THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, AS PRESENTED.

FINANCIAL REVIEW

Mr. Moehring summarized the April financial statements of the North Brevard County Hospital District and the year-to-date financial performance of the Health System. Mr. Moehring answered questions and received comments from the members of the committee.

DISPOSALS

Discussion ensued regarding the surplus property and the following motion was made by Mr. Jordan, seconded by Mr. Retz, and approved (7 ayes, 0 nays, 0 abstentions).

FINANCE COMMITTEE

JUNE 3, 2024

PAGE 2

ACTION TAKEN: MOTION TO RECOMMEND THE BOARD OF DIRECTORS TO DECLARE THE EQUIPMENT LISTED IN THE MULTIPLE REQUEST FOR DISPOSAL OF OBSOLETE OR SURPLUS PROPERTY AS SURPLUS AND OBSOLETE AND DISPOSE OF SAME IN ACCORDANCE WITH FS 274.05 AND FS 274.96.

ADJOURNMENT

There being no further business to come before the committee, the Finance Committee meeting adjourned at 1:27 p.m.

Herman A. Cole, Jr.,
Chairman

**RESOLUTION OF THE
BOARD OF DIRECTORS OF THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
ADOPTING AN AMENDMENT TO THE NORTH BREVARD COUNTY
HOSPITAL DISTRICT, A SPECIAL TAX DISTRICT OPERATING
PARRISH MEDICAL CENTER PENSION PLAN AND TRUST AGREEMENT**

The Board of Directors of the North Brevard County Hospital District, d/b/a Parrish Medical Center, at a meeting duly called and held for which notice was given in accordance with Florida Statutes Chapter 286.011, and at which a quorum was present, hereby adopts the following recitals and resolutions:

WHEREAS, the North Brevard County Hospital District (the “District”) is a special hospital district of the State of Florida created by special act of the Florida Legislature in 1953 by Chapter 28924, Laws of Florida, re-codified by Ch. 2003-362, Laws of Florida; and

WHEREAS, the District established the North Brevard County Hospital District, a Special Tax District operating Parrish Medical Center Pension Plan and Trust Agreement, (the “Plan”), effective as of February 15, 1972; and

WHEREAS, pursuant to an amendment to the Plan effective September 30, 2016, benefit accruals ceased under the Plan and no new employees were allowed to participate in the Plan as of such date and earnings after such date were not considered under the Plan; and

WHEREAS, the Pension Administrative Committee of the District (the “Committee”) assists in the administration of the Plan and provides recommendations to the District regarding the Plan; and

WHEREAS, after recommendation by the Committee, the District terminated the Plan, effective September 30, 2023; and

WHEREAS, after recommendation by the Committee, the District amended the Plan on January 8, 2024 to specify the distribution methodology to liquidate the Plan’s Trust Fund; and

WHEREAS, the Committee has recommended the District adopt an amendment to the Plan, attached hereto as Exhibit “A”, that slightly alters the distribution methodology adopted by the District on January 8, 2024 to liquidate the Plan’s Trust Fund to take into account circumstances that became known after that date.

RESOLVED, that the District hereby adopts the amendment recommended by the Committee, attached hereto as Exhibit “A”.

RESOLVED, that the proper officers of the District are hereby authorized and directed to take any and all actions necessary to effect the foregoing resolutions and that any and all actions heretofore taken by any officer or director of the District in connection to the foregoing resolutions are ratified, confirmed and approved in all respects.

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 5th day of August, 2024.

BOARD OF NORTH BREVARD COUNTY
HOSPITAL DISTRICT

By: _____
Printed Name: Robert L. Jordan, Jr.
Its: Chairman

ATTEST:

By: _____
Printed Name: Elizabeth T. Galfo, M.D.
Its: Secretary

EXHIBIT "A"

**AMENDMENT TO THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
A Special Tax District Operating
PARRISH MEDICAL CENTER
PENSION PLAN AND TRUST AGREEMENT**

WHEREAS, the North Brevard County Hospital District ("Employer") established the Parrish Medical Center Pension Plan and Trust Agreement ("Plan"), effective as of February 15, 1972, as subsequently amended, and

WHEREAS, the Plan was terminated on September 30, 2023; and

WHEREAS, the Employer amended the Plan on January 8, 2024 to specify the distribution methodology to liquidate the Plan's Trust Fund; and

WHEREAS, the Employer desires to slightly alter the distribution methodology to take into account circumstances that became known after January 8, 2024; and

WHEREAS, the Employer has the right to amend the Plan; and

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended as follows, effective as of the date of execution hereof.

1. Section 5 of Article VII of the Plan is deleted in its entirety and the following is substituted in lieu thereof.

5. **Distribution Methodology on Plan Termination.**

(a) The Plan terminated on September 30, 2023. As a result of the termination of the Plan and notwithstanding anything in the Plan to the contrary, the normal methodology by which Participants elect payment of their benefits will cease and the Fund shall be liquidated and paid in accordance with the provisions of this Section 5 of Article VII. All Participants who are actively employed by the Employer on September 30, 2023, all terminated vested Participants who are not in pay status on September 30, 2023, and all Beneficiaries who are not in pay status on September 30, 2023, shall receive a single lump sum distribution equal to the actuarial present value of their Vested Accrued Benefit (computed utilizing the assumptions specified in Section 2 (a) and (b) of this Article VII). All terminated Participants who are in pay status on September 30, 2023, and all Beneficiaries who are in pay status on September 30, 2023, shall have option of continuing to receive their current annuity benefit via the Plan's purchase of an annuity contract or receiving the commuted value of their remaining annuity payments (computed utilizing the assumptions specified in Section 2(a) and (b) of this Article VII) in a single lump sum. The Participants referenced in the immediately preceding sentence are referred to as the "Eligible Distributees." The Committee shall inform the Eligible Distributees of this voluntary benefit election and shall allow such Eligible Distributees a limited window opportunity during which they can make their benefit election, provided such election must be made, in writing, no earlier and no later than the dates prescribed and communicated by the Committee. Provided however, the Committee may determine a later date for receipt of the election, at its discretion. The Committee will provide each Eligible Distributee a benefit

election form relating to this voluntary benefit election, which will include a calculation of the lump sum payment amount. If an Eligible Participant fails to timely return a completed election form to the Committee, such Participant will be deemed to have elected to receive his current annuity benefit via the Plan's purchase of an annuity contract. For purposes of this Plan, an alternate payee under a qualified domestic relations order shall be considered a Beneficiary.

(b) Upon termination of the Plan, if any Participant cannot be located after a reasonable diligent search, the portion of such Participant's lump sum benefit payment that constitutes an Eligible Rollover Distribution shall be directly rolled over to an IRA selected by the Committee in accordance with the automatic rollover provisions of Code Section 401(a)(31)(B), and the remaining portion of such Participant's lump sum benefit payment shall be forfeited. An automatic rollover to the IRA selected by the Committee under this Section 5(b) of Article VII shall be made on behalf of any missing Participant regardless of the amount of the automatic rollover.

(c) Upon termination of the Plan and notwithstanding anything in the Plan to the contrary, if any Participant failed to designate a Beneficiary to receive his death benefit (or such designated Beneficiary is not alive on the date of termination of the Plan), any amounts determined by the Committee to be payable on the Participant's behalf after death, shall be distributed in a lump sum to the Participant's surviving spouse at the time of death (if still alive on the date of distribution). If the Participant's surviving spouse is not living on the date of distribution, payment will be made in a lump sum to the Participant's surviving children, in equal shares, otherwise these amounts shall be forfeited.

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed and duly attested as of the 5th day of August, 2024.

ATTEST:

PARRISH MEDICAL CENTER, on behalf of
the Board of Directors of the North Brevard
County Hospital District, a Special Tax
District

By: _____

By: _____

Printed Name: George Mikitarian
Title: President/CEO

**SECRETARY’S CERTIFICATE ACKNOWLEDGING THE ADOPTION
OF AN AMENDMENT TO THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
A Special Tax District Operating
PARRISH MEDICAL CENTER
PENSION PLAN AND TRUST AGREEMENT**

The undersigned Secretary of the North Brevard County Hospital District hereby certifies that the following resolutions were adopted by the North Brevard County Hospital District at a formal meeting for which notice was given in accordance with Florida Statutes Chapter 286.011 and that such resolutions have not been amended or rescinded since that date.

WHEREAS, the North Brevard County Hospital District (the “District”) is a special hospital district of the State of Florida created by special act of the Florida Legislature in 1953 by Chapter 28924, Laws of Florida, re-codified by Ch. 2003-362, Laws of Florida; and

WHEREAS, the District established the North Brevard County Hospital District, a Special Tax District operating Parrish Medical Center Pension Plan and Trust Agreement, (the “Plan”), effective as of February 15, 1972; and

WHEREAS, pursuant to an amendment to the Plan effective September 30, 2016, benefit accruals ceased under the Plan and no new employees were allowed to participate in the Plan as of such date and earnings after such date were not considered under the Plan; and

WHEREAS, the Pension Administrative Committee of the District (the “Committee”) assists in the administration of the Plan and provides recommendations to the District regarding the Plan; and

WHEREAS, after recommendation by the Committee, the District terminated the Plan, effective September 30, 2023; and

WHEREAS, after recommendation by the Committee, the District amended the Plan on January 8, 2024 to specify the methodology to liquidate the Plan’s Trust Fund; and

WHEREAS, the Committee has recommended the District adopt an amendment to the Plan, attached hereto as Exhibit “A”, that slightly alters the distribution methodology adopted by the District on January 8, 2024 to liquidate the Plan’s Trust Fund to take into account circumstances that became known after that date.

RESOLVED, that the District hereby adopts the amendment recommended by the Committee, attached hereto as Exhibit “A”.

RESOLVED, that the proper officers of the District are hereby authorized and directed to take any and all actions necessary to effect the foregoing resolutions and that any and all actions heretofore taken by any officer or director of the District in connection to the foregoing resolutions are ratified, confirmed and approved in all respects.

Date: August 5, 2024

By: _____, Secretary

Printed Name: Elizabeth T. Galfo, M.D.

Its Secretary

July 25, 2024

VIA EMAIL

Pension Administrative Committee
c/o Mr. Chris McAlpine
Parrish Medical Center, Inc.
Pension Plan and Trust Fund Agreement

Re: Parrish Medical Center, Inc.
Pension Plan and Trust Fund Agreement

Dear Chris:

We have reviewed the proposed Amendment, amending the Plan to allow for the following distribution methodology as a result of the Plan termination on September 30, 2023:

- All Participants who are actively employed by the Employer on September 30, 2023, all terminated vested Participants who are not in pay status on September 30, 2023, and all Beneficiaries who are not in pay status on September 30, 2023 shall receive a single lump sum distribution equal to the actuarial present value of their Vested Accrued Benefit.
- All terminated Participants who are in pay status on September 30, 2023 and all Beneficiaries who are in pay status on September 30, 2023 shall have the option of continuing to receive their current annuity benefit via the Plan's purchase of an annuity contract or receive the commuted value of their remaining annuity payments in a single lump sum.
- If any Participant cannot be located, the portion of such Participant's lump sum that constitutes an Eligible Rollover Distribution shall be directly rolled over to an IRA selected by the Committee and the remaining portion of such Participant's lump sum benefit payment shall be forfeited.
- If any Participant failed to designate a Beneficiary to receive his death benefit (or such Beneficiary is not alive), any amounts determined by the Committee to be payable on the Participant's behalf after death shall be distributed in a lump sum to the Participant's surviving spouse at the time of death (if still alive). If the Participant's surviving spouse is not alive, payment will be made in a lump sum to the Participant's surviving children, in equal shares, otherwise these amounts shall be forfeited.

We have determined that the adoption of the proposed changes will have no impact on the assumptions used in determining the funding requirements of the program. Furthermore, this distribution methodology will ultimately complete the liquidation process of the Pension Plan and Trust Fund from the Plan termination on September 30, 2023.

Mr. Chris McAlpine
Page 2
July 25, 2024

Because the changes do not result in an immediate change in the valuation results, and will complete the liquidation process, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Amendment to the following office:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Douglas H. Lozen". The signature is fluid and cursive, with a large loop at the end of the last name.

Douglas H. Lozen, EA, MAAA

cc via email: Rick Burke, GrayRobinson, P.A.

AD VALOREM TAXES
PUBLIC HEARING DATES

1ST PUBLIC HEARING DATE

Regulations:

Must be conducted not before 65 days after 6/30/24 and within 80 days after 6/30/24.

Tentative date set for September 9, 2024 (Monday) at 5:01 p.m. in Conference Room 2/3/4/5. The regular meetings of the Board of Directors and the Committees of the Board of Directors are also set for September 9th (Monday).

2ND PUBLIC HEARING DATE

Regulations:

Must be conducted not before two days after newspaper add and not more than five days after newspaper add.

Tentative date set for September 23, 2024 (Monday) at 5:01 p.m. in Conference Room 2/3/4/5.

Note: The newspaper ad for the 2nd public hearing is to be published within 15 days of the 1st public hearing. The tentative date for this publishing is set for September 19, 2024 (Thursday).

ATTACHMENT: Confirmation from Brevard County Board of County Commissioners re: Public Hearings on County and School Budgets.

August 1, 2024

Brevard County Budget Office

The Brevard County Budget Office is responsible for the development of the annual Operating and five year Capital Improvement Program budgets. Through coordination with departments and County Administration, we strive to present a budget that adheres to the vision and guidance of the Brevard County Board of County Commissioners while maximizing limited resources. Our goal on this website is to provide transparent and comprehensive budget information that is easily accessible by our stakeholders; residents, visitors, staff and County Management.

On our website, users can access proposed (July through September), current year (effective October 1st each year) and prior year budgets. Readers may also find information about the budget process, applicable state and local directives, a budget-in-brief, frequently asked questions and links to associated websites.

We are committed to making our website as informative and as user-friendly as possible, and welcome suggestions that will enhance its appearance and/or content.

Fiscal Year Adopted Budget 2023-2024

The **adopted budget** for fiscal year beginning October 1, 2023 and ending September 30, 2024 is \$ 2,042,281,887. Guided by the Board of County Commissioners' direction, the adopted budget reflects Brevard County's continued commitment to structural sustainability, while providing a high level of service to citizens and reducing property tax rates. Because of fiscally responsible decision making and careful planning keeping, Brevard County remains well positioned to make further advances in the areas of public safety, infrastructure, employee compensation, recruitment, retention, and environmental resilience. **The Fiscal Year 2023-2024 Budget** is dependent upon long-term investments and seeks to build upon and strengthen the foundation needed for Brevard County to be a strong, vibrant, and resilient community.

Public Hearings on County and School Budgets for Fiscal Year 2024-2025

In accordance with the requirements of Florida Statutes, Chapter 200.065, notice is given concerning the dates of the scheduled public hearings on the ad valorem tax rates and budgets of the Brevard County School Board and the Brevard County Board of County Commissioners for the fiscal year beginning October 1, 2024.

The Brevard County School Board will hold public hearings on its ad valorem tax rates and budget for the fiscal year beginning July 1, 2024 on:

Thursday – July 30, 2024 at 5:30 P.M. and

Thursday – September 5, 2024 at 5:30 P.M.

The Brevard County Board of County Commissioners will hold public hearings on its ad valorem tax rates and budget for the fiscal year beginning October 1, 2024 on:

Tuesday – September 10, 2024 at 5:30 P.M. and

Tuesday – September 24, 2024 at 5:30 P.M.

If there are any questions concerning these meetings, please call the Brevard County Budget Office at (321) 633-2153.





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Finance Committee

FYTD June 30, 2024 – Performance Dashboard

Indicator	FYTD 2024 Actual	FYTD 2024 Budget	FYTD 2023 Actual
ED Visits	22,768	22,899	22,346
IP Admissions	3,290	3,696	3,365
Surgical Cases	3,978	4,700	4,225
LOS	5.6	4.3	4.8
OP Volumes	63,244	66,693	61,931
Hospital Margin %	7.72%	7.33%	0.55%
Investment Income \$	\$4.3 Million	\$6.4 Million	\$8.3 Million

EXECUTIVE COMMITTEE

Stan Retz, CPA, Chairman

Robert L. Jordan, Jr., C.M.

Herman A. Cole, Jr.

Elizabeth Galfo, M.D.

Maureen Rupe

George Mikitarian, President/CEO (non-voting)

**DRAFT AGENDA
EXECUTIVE COMMITTEE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
MONDAY, AUGUST 5, 2024
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5
IMMEDIATELY FOLLOWING FINANCE COMMITTEE**

CALL TO ORDER

- I. Approval of Minutes

Motion to approve the minutes of the May 6, 2024, and June 3, 2024 meetings.

- II. Reading of the Huddle

- III. Report from Titusville City Council Liaison – Scott Larese

- IV. Attorney Report – Mr. Boyles

- V. Other

- VI. Executive Session (if needed)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES, AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE. TO THE EXTENT OF SUCH DISCUSSIONS, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EXECUTIVE COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on May 6, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present:

Stan Retz, CPA, Chairman
Robert L. Jordan, Jr., C.M., Vice Chairman
Herman A. Cole, Jr.
Maureen Rupe
Elizabeth Galfo, M.D.
George Mikitarian (non-voting)

Members Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 1:19 p.m.

CITY LIAISON

City Manager Larese provided the latest edition of Titusville Talking Points and an update regarding activity by the city of Titusville and addressed questions from the committee regarding the city of Titusville. The Executive Committee recessed at 1:37 p.m.

REVIEW AND APPROVAL OF MINUTES

The Executive Committee reconvened at 1:41 p.m. to continue its agenda. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Jordan, and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE MARCH 4, 2024, MEETING MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD, AS PRESENTED.

READING OF THE HUDDLE

Dr. Galfo presented the Weekly Huddle.

ATTORNEY REPORT

CEO Performance Review, Agreement and Compensation

Mr. Boyles referenced the summary evaluation and individual evaluation sheets that were previously provided electronically to board members regarding the CEO Performance Review. He further noted that Mr. Mikitarian scored exceptionally well in all reviews. The Committee complimented Mr. Mikitarian on his excellent performance.

Mr. Boyles summarized the memo and resolution that were provided electronically to the Board regarding CEO updated employment agreement and CEO compensation, noting that Mr. Mikitarian has again waived any salary increase that he would be entitled to under his agreement with the District. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (5 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT APPROVING THE AMENDED AND RESTATED CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT AND DIRECTING THE COMPLETION OF THE PREPARATION AND SIGNATURE OF THE CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT.

OTHER

There was no other business to come before the committee.

ADJOURNMENT

There being no further business to discuss, the committee adjourned at 2:07 p.m.

Stan Retz, CPA
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EXECUTIVE COMMITTEE**

A regular meeting of the Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 3, 2024, in Conference Room 2/3/4/5, First Floor. The following members were present:

Stan Retz, CPA, Chairman
Robert L. Jordan, Jr., C.M., Vice Chairman
Herman A. Cole, Jr.
Elizabeth Galfo, M.D.
George Mikitarian (non-voting)

Members Absent:
Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Retz called the meeting to order at 1:28 p.m.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Jordan, seconded by Mr. Cole, and approved (4 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE APRIL 1, 2024, MEETING MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, AS PRESENTED.

READING OF THE HUDDLE

Dr. Galfo presented the Weekly Huddle.

ATTORNEY REPORT

Mr. Boyles reminded the committee that each member is required to file a financial disclosure form with the state and local offices and such reports are due on or before July 1, 2024, and must be filed electronically.

OTHER

There was no other business to come before the committee.

ADJOURNMENT

EXECUTIVE COMMITTEE

JUNE 3, 2024

PAGE 2

There being no further business to discuss, the committee adjourned at 1:33 p.m.

Stan Retz, CPA
Chairman

EDUCATION COMMITTEE

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M. (ex-officio)
Elizabeth Galfo, M.D., Chairperson
Billy Specht
Herman A. Cole, Jr.
Dan Aton
Stan Retz, CPA
Ashok Shah, M.D.
Aluino Ochoa, M.D.
George Mikitarian, President/CEO (Non-voting)

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE
MONDAY, AUGUST 5, 2024
IMMEDIATELY FOLLOWING EXECUTIVE SESSION
FIRST FLOOR CONFERENCE ROOM 2/3/4/5**

CALL TO ORDER

- I. Review and Approval of Minutes

Motion to approve the minutes of the May 6, 2024, and June 3, 2024 meetings.

- II. DaVinci Robotics Update – Ms. Dickerson
- IV. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE EDUCATION COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE. TO THE EXTENT OF SUCH DISCUSSION, A JOINT PUBLIC MEETING OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT, BOARD OF DIRECTORS EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS COMMITTEE AND NORTH BREVARD MEDICAL SUPPORT, INC. SHALL BE CONDUCTED.

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on May 6, 2024, at 3:03 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson
Maureen Rupe, Vice Chairperson
Robert L. Jordan, Jr., C.M.
Dan Aton
Ashok, Shah, M.D.
Stan Retz, CPA
Billy Specht
Herman A. Cole, Jr.
Aluino Ochoa, M.D.
Elizabeth Galfo, M.D.
George Mikitarian (non-voting)

Member(s) Absent:
None

CALL TO ORDER

Ms. Fitzgerald called the meeting to order at 3:03 p.m.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Mr. Jordan seconded by Mr. Cole, and approved (10 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE MINUTES OF THE MARCH 4, 2024, EDUCATION COMMITTEE MEETING, AS PRESENTED.

NEW HEALTHCARE/SPECIAL DISTRICT LAWS

Ms. Ramos reviewed newly passed laws that could impact the District and addressed questions from the committee.

OTHER

No other items were presented for consideration by the committee.

ADJOURNMENT

There being no further business to come before the committee, the Educational, Governmental and Community Relations Committee meeting adjourned at 3:30 p.m.

Billie Fitzgerald
Chairperson

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
EDUCATIONAL, GOVERNMENTAL AND COMMUNITY RELATIONS
COMMITTEE**

A regular meeting of the Educational, Governmental and Community Relations Committee of the North Brevard County Hospital District operating Parrish Medical Center was held on June 3, 2024, at 1:41 p.m. in Conference Room 2/3/4/5, First Floor. The following members were present:

Billie Fitzgerald, Chairperson
Robert L. Jordan, Jr., C.M.
Dan Aton
Ashok, Shah, M.D.
Stan Retz, CPA
Billy Specht
Herman A. Cole, Jr.
Aluino Ochoa, M.D.
Elizabeth Galfo, M.D.
George Mikitarian (non-voting)

Member(s) Absent:
Maureen Rupe, Vice Chairperson (excused)

CALL TO ORDER

Ms. Fitzgerald called the meeting to order at 1:41 p.m.

REVIEW AND APPROVAL OF MINUTES

The following motion was made by Dr. Galfo seconded by Mr. Specht, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION PASSED TO APPROVE THE MINUTES OF THE APRIL 1, 2024, EDUCATION COMMITTEE MEETING, AS PRESENTED.

REVIEW OF FLORIDA STATUTE 189.0695

Ms. Ramos reviewed the Florida Statute section 189.0695 regarding requiring a performance review of the District and its operations and filing requirements of the report generated by such review to remain compliant with the statutory requirements. It was noted that a draft of such report has been prepared by accounting firm PYA and is available and that the final report will be filed as required by the statute.

OTHER

No other items were presented for consideration by the committee.

ADJOURNMENT

There being no further business to come before the committee, the Educational, Governmental and Community Relations Committee meeting adjourned at 1:45 p.m.

Billie Fitzgerald
Chairperson



**Parrish Medical Center
DaVinci Robotic Program Update
2024**

da Vinci Xi Surgical Robot

Through ingenuity and intelligent technology



Your Goals



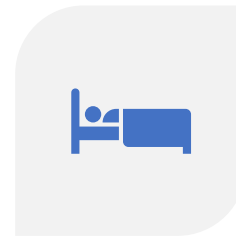
INCREASE SURGICAL
MARKET SHARE



DECREASE SURGERY
OUT MIGRATION



DECREASE OPEN
SURGERY

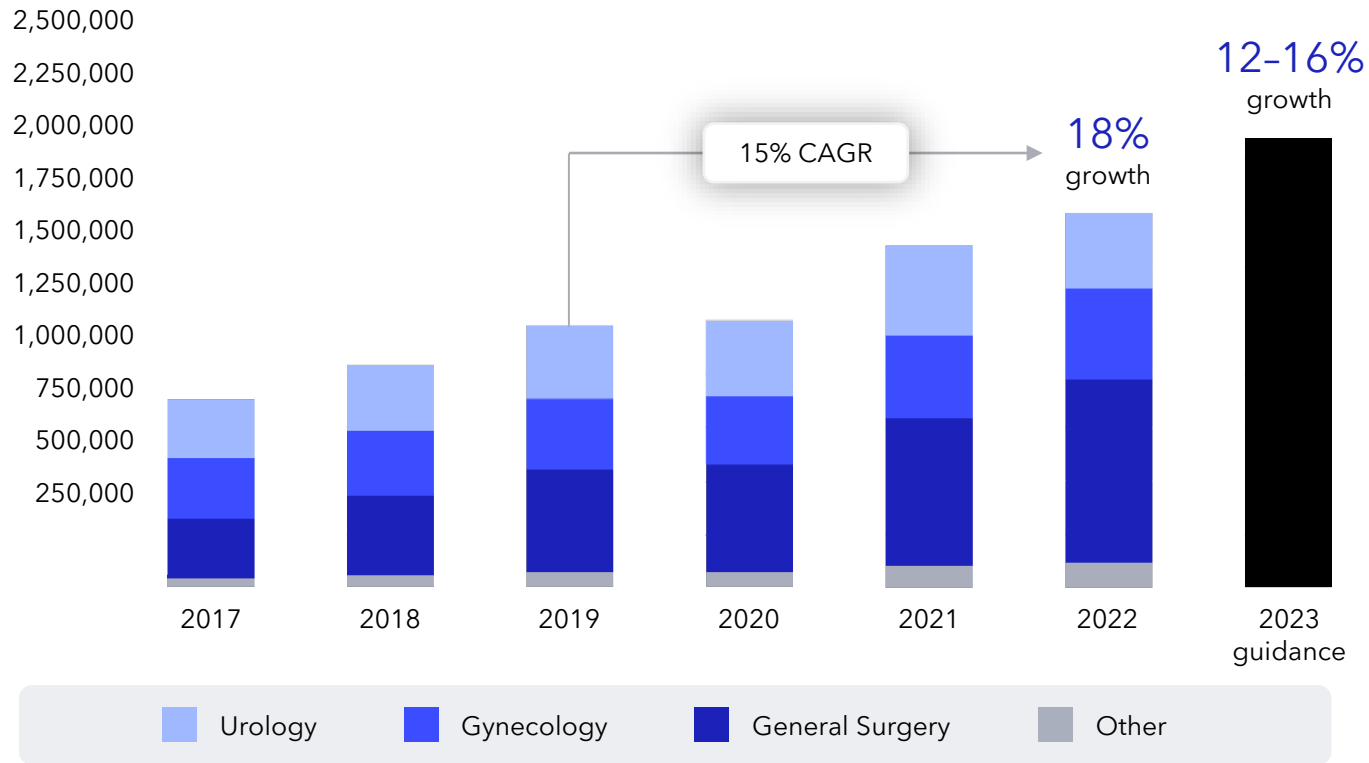


DECREASE LENGTH
OF STAY



INCREASE CASE MIX
OFFERING

Worldwide procedure growth driven by general surgery



Source: Intuitive 2022 earnings estimate

12 million+

Procedures performed using Intuitive da Vinci® systems to date¹

34,000+

Peer-reviewed scientific articles referencing Intuitive technologies¹

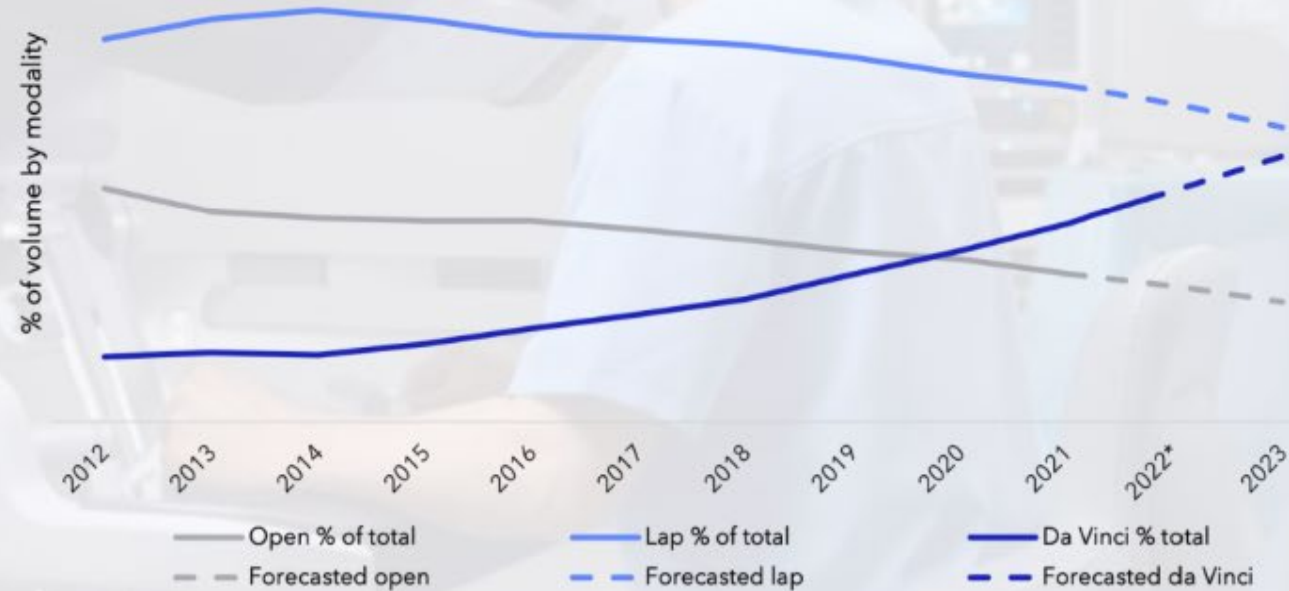
7,500+

Da Vinci systems in hospitals globally¹

1. As of Dec. 2022.

Da Vinci is surpassing laparoscopy

US case modality trend*



Procedures included: bariatrics, cholecystectomy, colorectal, foregut, inguinal hernia, ventral hernia, hysterectomy—benign and malignant, lung resection, nephrectomy—partial and radical, and prostatectomy procedures. Estimates based on open and lap data from IQVIA, and Intuitive internal data for robotic procedure volumes. Data on file at Intuitive. 2022* uses 2021 IQVIA projected volumes for lap and open and 2022 da Vinci actuals.

Preparing for the future

77%

of resident applicants believed robotic-assisted surgery would be very important to their future¹

49%

growth from new surgeons trained on da Vinci® systems through a residency or fellowship²

2,000+

total equivalency certificates, 2022-2023 academic year³

1. Krause, W., Bird, J. The importance of robotic-assisted procedures in residency training to applicants of a community general surgery residency program. *J Robotic Surg* 13, 379-382 (2019).

2. Information based on Intuitive internal data for 2022-2023 academic year.

3. July 1, 2022-June 30, 2023



Quantified Performance

Experience meets performance

Clinical value of robotic-assisted surgery using the da Vinci surgical system (unpublished meta-analysis)

Results are based on 253 peer-reviewed publications where the da Vinci surgical system was used. The summary of clinical results reflects a pooled analysis of 7 systematic literature reviews, presented by outcome across different surgical procedures (right colectomy, LAR/TME, prostatectomy, partial nephrectomy, lobectomy, hysterectomy for endometrial and cervical cancer) published between 2010-2020. There was a total of 138,094 patients that underwent RAS using the da Vinci surgical system 963,125 patients who underwent laparoscopic or VATS, and 1,585,084 patients who underwent open surgery. This work was presented at the ISPOR 2021 annual congress. While the meta-analysis results provide a single conclusion that is statistically significant or not statistically significant, these results are subject to variability. The results of this analysis may depend on several factors, including but not limited to patient characteristics, disease characteristics, the procedure of interest, and/or surgeon experience.

Outcomes that favor robotic surgery with da Vinci

	vs. Lap	vs. Open
Conversions	55% less likely	
Blood transfusions	28% less likely	70% less likely
30-day complications	14% less likely	39% less likely
Length of stay	0.4 days shorter	1.9 days shorter
30-day mortality	33% less likely	57% less likely
30-day readmissions	23% less likely	

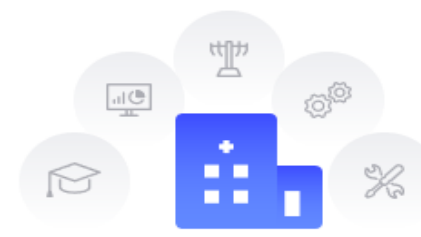
Comparable outcomes

30-day readmissions		comparable
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Quantified Performance

Experience meets performance



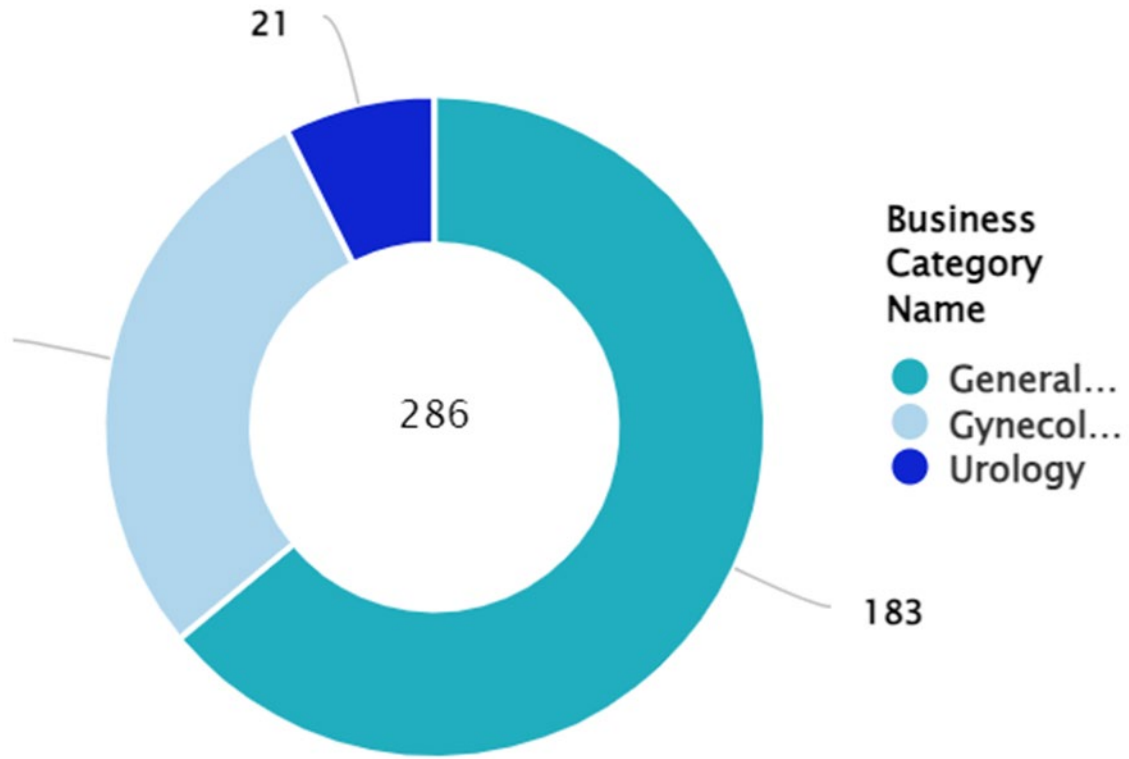
Unified Ecosystem to Enable MIS

Spectrum of da Vinci procedures and programs



Integrated Intelligence

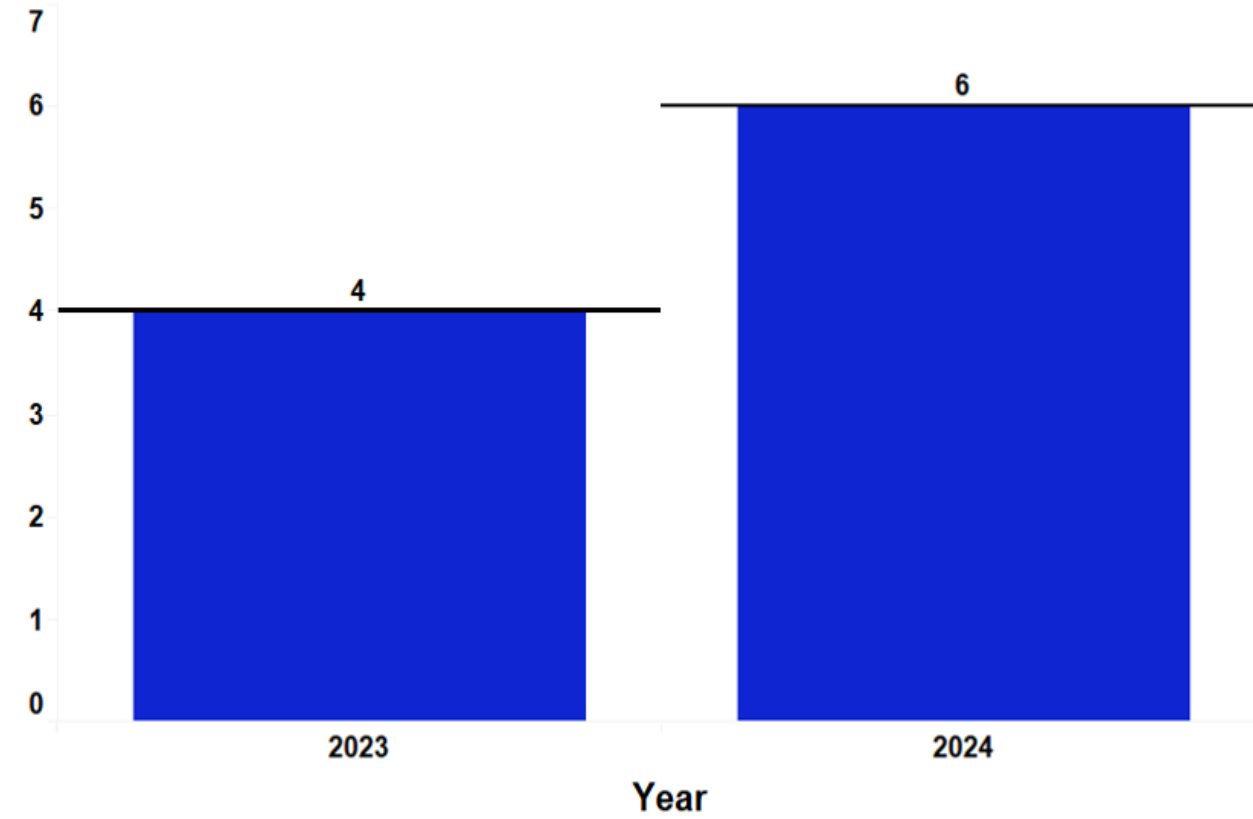
Actionable digital insights across the care continuum



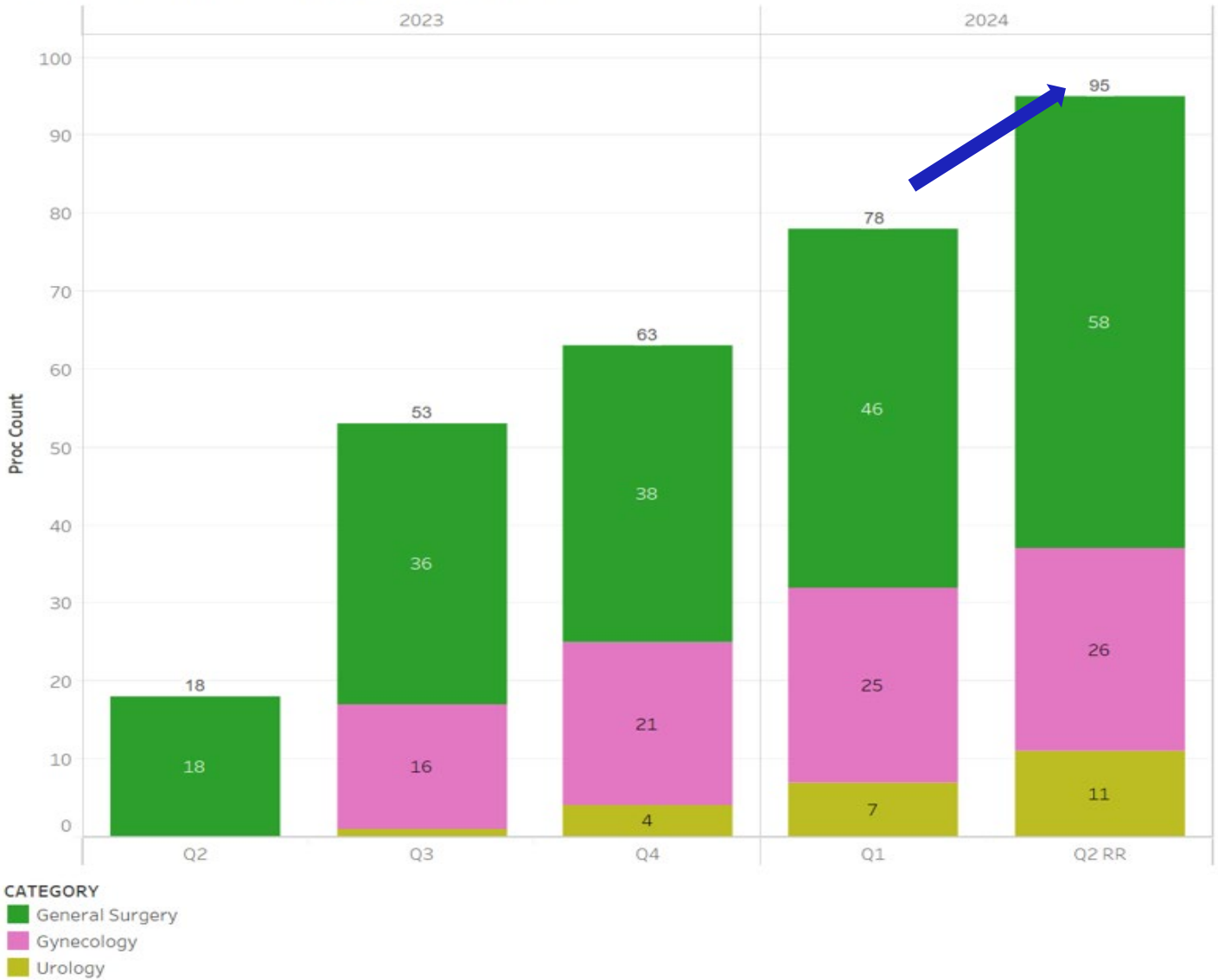
Account trends

Parrish Medical Center

Surgeons utilizing da Vinci over time



Total Procedure Count By Category - dV



Highlights:

- 2023 Total Cases **134** vs. **2024** projected 363+
- 22% Robotic Growth QoQ
- Q2 2024 Represents largest growth since launch
- Significant increase in Da Vinci Gen & Uro Surg
- New Procedure Added (Colorectal)
- New Procedure Added (Partial Nephrectomy)

Surgeon Level Volumes - dV

CATEGORY	Surgeonname	2023			2024		
		Q2	Q3	Q4	Q1	Q2	Q3 RR
General Surgery	Rameshbhai P ..				10	22	32
	Alphonse Pecor..		8	6	9	4	
	John MITCHELL..	18	28	32	27	33	36
Gynecology	Javier J Soto				4	4	
	Tanya Taival		16	21	21	20	27
Urology	Beibei Oelrich		1	4	7	12	9

New Procedure Types Added As A Result Of da Vinci Robot Capabilities:

- Nephrectomy
- Partial Nephrectomy
- Simple Prostatectomy
- Radical Prostatectomy
- Right Colectomy
- Cystectomy
- Total Colectomy
- Myomectomy
- Sacrocolpopexy

First Year Impact Of DaVinci Surgery

Case Types Added: *Myomectomy, Partial Nephrectomy, Prostatectomy*

REVENUE IMPACT +/- \$344,200

Open Surgery Reductions: *67 cases over last 12 months*

REVENUE IMPACT +/- \$93,600

Conversions Avoided: *5 conversions avoided*

REVENUE IMPACT +/- \$23,500

Patient Out-migration Avoided: *7 cases retained*

REVENUE IMPACT +/- \$59,600

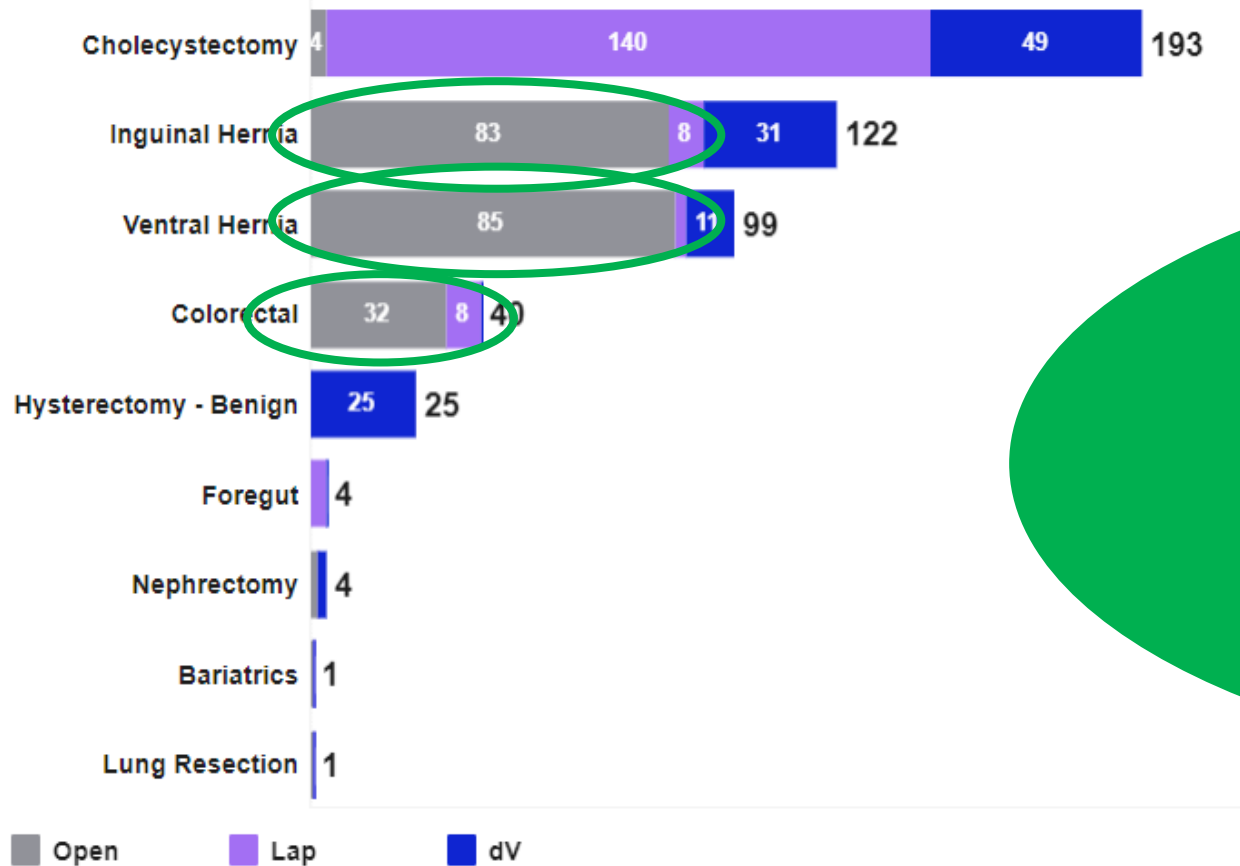
LOS Reductions: *7 days*

REVENUE IMPACT +/- \$23,800

Procedure volume by modality and OR footprint today

Parrish Medical Center

Procedure volume by modality, 2023



1 Robotic Systems / 6 Lap Towers / 0 Open ORs

Key areas of opportunity

- Reduce 200 Open Surgery's by 80%
- Improve revenue via MIS Hernia
- Reduce 125+ Bed Days

2024 Training & Support

YTD

Training:

- 1 surgeon trained for basic general surgery procedures (Chole, Hernia, Appendectomy)
- General surgeon recently completed colorectal course & has completed 2 very successful colon cases

Support

- Added additional Clinical to further support efficiency
- 99% System Up Time
- Ongoing GENESIS Team engagement for SPD, Care Team Efficiency
- Ongoing Simulator Efficiency Training For new & Existing DaVinci Surgeons (113 hours use YTD 2024)

Future

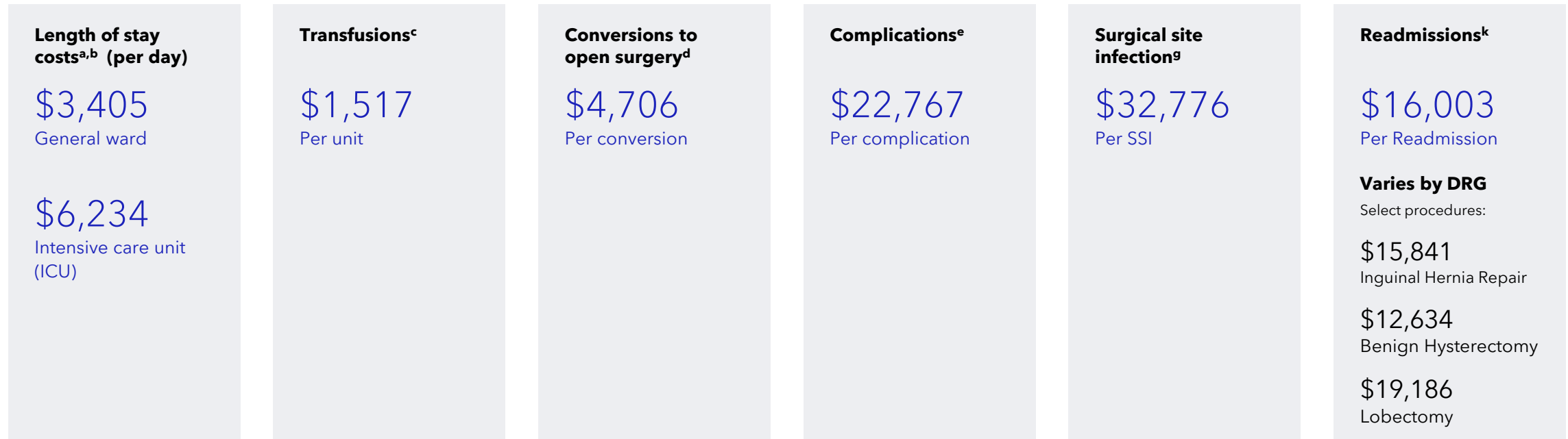
Training:

- 1 NEW GYN Surgeon To Train August 2024
- 1 General Surgeon To Add Colorectal Training Winter 2024
- 1 GYN to Train on Myomectomy Fall 2024
- 1 General Surgeon To Train on Complex Hernia Fall 2024
- Urologist Adding Cystectomy Training Summer 2024
- GYN Sacrocolpopexy Training Slated For Early 2025

INTUITIVE

intuitive.com

Procedural cost offsets for clinical measures



^a Premier Analysis of 2019 data for common da Vinci addressable procedures of encounters were analyzed. Encounters that had visits to the ICU were excluded from this analysis.

^b Premier Analysis of 2019 data for common da Vinci addressable procedures of encounters that included a visit to the ICU were included in the analysis.

^c Shander A, Hofmann A, Ozawa S, et al. Activity-based costs of blood transfusions in surgical patients at four hospitals. *Transfusion* 2010;50(4):753-65.

^d Shah PC, de Groot A, Cerfolio R, et al. Impact of type of minimally invasive approach on open conversions across ten common procedures in different specialties. *Surgical Endoscopy* 2022.

^e Healy MA, Mullard AJ, Campbell DA Jr, Dimick JB. Hospital and Payer Costs Associated With Surgical Complications. *JAMA Surg.* 2016;151(9):823-830.

^g Forrester JD, Maggio PM, Tennakoon L. Cost of Health Care-Associated Infections in the United States. *J Patient Saf.* 2022;18(2):

^k Healthcare Cost and Utilization Project (HCUP) are published by the by U.S. Agency for Healthcare Research and Quality (AHRQ)

DRAFT AGENDA
BOARD OF DIRECTORS MEETING - REGULAR MEETING
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
AUGUST 5, 2024
NO EARLIER THAN 2:00 P.M.,
FOLLOWING THE LAST COMMITTEE MEETING
FIRST FLOOR, CONFERENCE ROOM 2/3/4/5

CALL TO ORDER

- I. Pledge of Allegiance
 - II. PMC's Vision – *Healing Families – Healing Communities*
 - III. Approval of Agenda
 - IV. Recognitions(s)
 - A. New Providers (memo included)
 - V. Review and Approval of Minutes (May 6, 2024 and June 3, 2024 Regular Meetings)
 - VI. Open Forum for PMC Physicians
 - VII. Public Input and Comments***¹
 - VIII. Unfinished Business***
 - IX. New Business***
 - X. Medical Staff Report Recommendations/Announcements
 - XI. Public Comments (as needed for revised Consent Agenda)
 - XII. Consent Agenda***
 - A. Finance
 1. Motion to recommend the Board of Directors approve the resolution and Secretary's Certificate of the North Brevard County Hospital District adopting an amendment to the North Brevard County Hospital District, a special tax district operating Parrish Medical Center pension plan and trust agreement.
-

BOARD OF DIRECTORS MEETING

AUGUST 5, 2024

PAGE 2

. ***1 Pursuant to PMC Policy 9500-154:

- non-agenda items – 3 minutes per citizen
- agenda items for board action -- 3 minutes per citizen, permitted prior to board discussion for regular agenda action items and prior to board action on consent agenda
- 10 minute total per citizen
- must be related to the responsibility and authority of the board or directly to an agenda item [see items marked ***]

XIII. Committee Reports

- A. Quality Committee
- B. Budget and Finance Committee
- C. Executive Committee
- D. Educational, Governmental and Community Relations Committee
- E. Planning, Physical Facilities & Properties Committee

XIV. Process and Quality Report – Mr. Mikitarian

- A. Other Related Management Issues/Information
- B. Hospital Attorney - Mr. Boyles

XVI. Other

XVII. Closing Remarks – Chairman

XVIII. Executive Session (if necessary)

ADJOURNMENT

NOTE: IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, HE/SHE WILL NEED A RECORD OF PROCEEDINGS AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THAT THE RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PERSONS WITH A DISABILITY WHO NEED A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADMINISTRATIVE OFFICES AT 951 NORTH WASHINGTON AVENUE, TITUSVILLE, FLORIDA 32796, AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING. FOR INFORMATION CALL (321) 268-6110.

THIS NOTICE WILL FURTHER SERVE TO INFORM THE PUBLIC THAT MEMBERS OF THE BOARD OF DIRECTORS OF NORTH BREVARD MEDICAL SUPPORT, INC. MAY BE IN ATTENDANCE AND MAY PARTICIPATE IN DISCUSSIONS OF MATTERS BEFORE THE NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD OF DIRECTORS.

ANY MEMBER OF THE PUBLIC THAT WILLFULLY INTERRUPTS OR DISTURBS A MEETING OF THE BOARD OF DIRECTORS IS SUBJECT TO REMOVAL FROM THE MEETING BY AN OFFICER AND SUCH OTHER ACTIONS AS MAY BE DEEMED APPROPRIATE AS PROVIDED IN SECTION 871.01 OF THE FLORIDA STATUTES.



Healing Families – Healing Communities®

parrishhealthcare.com

Welcome New Providers

Mahmoud Barbarawi, MD - Interventional Cardiology - PMG

Medical School: Doctor of Medicine, Hashemite University, Jordan

Residency: Internal Medicine; Hurley Medical Center, Michigan State University, Flint, MI

Fellow: Cardiovascular Disease, University of Connecticut Farmington, CT

Fellow: Interventional Cardiology, University of Connecticut Health Center, Farmington, CT



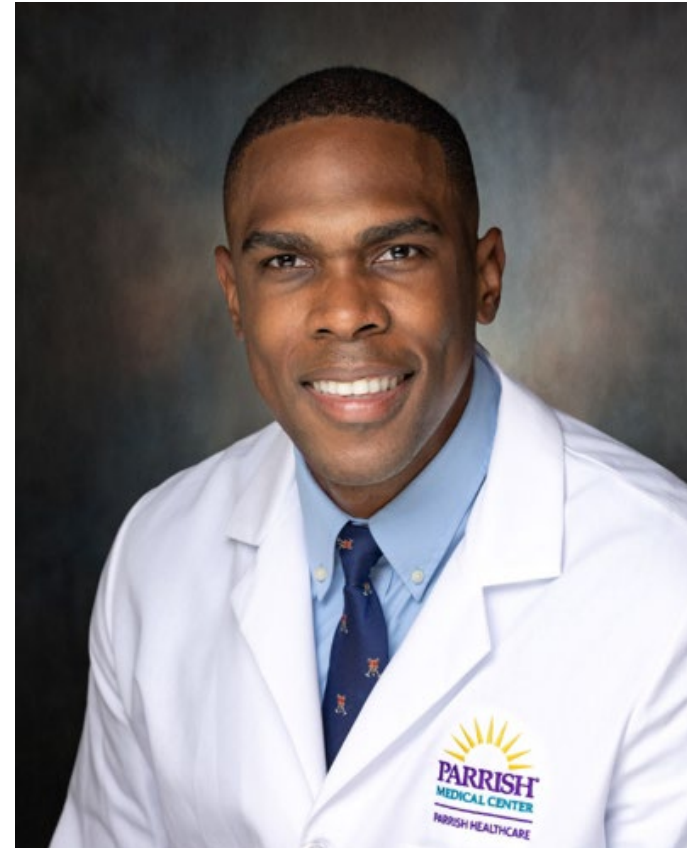
Andre Gabriel, MD – Interventional Cardiology - PMG

Medical School: Doctor of Medicine, St. George's University School of Medicine, Grenada, West Indies

Residency: Internal Medicine, University of Connecticut, Farmington, CT

Fellowship: Cardiovascular Disease, University of West Virginia, Morgantown, West Virginia

Fellowship: Interventional Cardiology, University of Arizona, Banner Health, Phoenix, Arizona



Rahul Chaudhari, MD, Gastroenterology – PMG

Medical School: Bachelor of Medicine & Bachelor of Surgery, (MBBS) SMT/NHL

Municipal Medical College, Gujarat, India

Residency: Internal Medicine, Civil Hospital, Gujarat University, Ahmedabad, India

Residency: Internal Medicine, Pennsylvania Hospital of University of Pennsylvania Health System, Philadelphia, PA

Fellowship: Gastroenterology, VCU/MCV Hospital, Commonwealth University, Richmond VA



Anitesh Jaswal, MD – Family Practice – PMG

Medical School: Doctor of Medicine, Trinity Medical Sciences University – School of Medicine, Kingstown, St. Vincent & The Grenadines

Residency: Family Medicine, The Wright Center for Graduate Medical Education, Scranton, PA



Lara Molina, MD - OB/GYN (Robotic) – PMG

**Medical School: Doctor of
Medicine, Pontificia
Universidade Catolica de Sao
Paulo, Brazil**

**Residency: Mount Sinai
Hospital
Chicago, IL**



Idrees Khan, MD – Hospice & Palliative Care – St. Francis, Reflections

**Medical School: Doctor of
Medicine, Universidad
Iberoamericana School of
Medicine Santo Domingo,
Dominican Republic**
**Residency: Internal
Medicine, Flushing Medical
Center, Flushing, NY**



DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:19 p.m. on May 6, 2024 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson
Stan Retz, Vice Chairperson
Herman A. Cole, Jr.
Elizabeth Galfo, M.D.
Ashok Shah, M.D.
Billie Fitzgerald
Billy Specht
Maureen Rupe
Dan Aton

Member(s) Absent:
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 3:31 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC'S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

APPROVAL OF MEETING AGENDA

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.

RECOGNITIONS

Ms. Sellers recognized care partner Carlos Diaz for a recent acknowledgement from a member at The Great Outdoors. Ms. Sellers added that this is one of many acknowledgements that Carlos has received for his outstanding service.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE MINUTES OF THE MARCH 4, 2024, REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION TO APPROVE THE PROPOSED EDITS TO THE DELINEATED PRIVILEGES FOR ALLIED HEALTH -- SURGERY WHICH WILL CATEGORIZE ALLIED HEALTH SURGERY INTO THREE DISTINCT SETS OF PRIVILEGES:

- Allied Health – Surgery (Including Pre & Post Op privileges) specific to APRN, DNP and PA.
- Allied Health – Surgery (Including APRN, DNP, PA and CSFA, Certified Surgical First Assist).
- Allied Health – Surgery (ROBOTICS including (Including APRN, DNP, PA and CSFA, Certified

Surgical First Assist).

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

Consent Agenda

A. Audit

1. Motion to recommend the Board of Directors accept the Fiscal Year 2023 audit results and reports:
 - Audited Financial Statements and Supplementary Information
 - Report on Internal Control and Compliance
 - Communications with the Board of Directors and Audit Committee
 - Management Letter

B. Pension Administrative Committee

2. Motion to recommend the Board of Directors approve extending the deadline of the lump sum decision from the date of May 14, 2024 to June 30, 2024.

C. Executive Committee

3. Motion to recommend the Board of Directors approve the Resolution of the Board of Directors of the North Brevard County Hospital District approving the Chief Executive Officer Employment Agreement and directing the completion of the preparation and signature of the Chief Executive Officer Employment Agreement.

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the Quality Committee meeting.

Finance Committee

Mr. Cole reported all items were covered during the Finance Committee meeting.

Executive Committee

Mr. Retz reported all items were covered during the Executive Committee meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

Process And Quality Report

No additional information was presented.

Hospital Attorney

Legal counsel had no report.

OTHER

There was no other business to come before the Board.

CLOSING REMARKS

There were no closing remarks.

ADJOURNMENT

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 3:42 p.m.

Robert L. Jordan, Jr., C.M.
Chairman

DRAFT
NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING
PARRISH MEDICAL CENTER
BOARD OF DIRECTORS – REGULAR MEETING

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:01 p.m. on June 3, 2024 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson
Stan Retz, Vice Chairperson
Herman A. Cole, Jr.
Elizabeth Galfo, M.D.
Ashok Shah, M.D.
Billie Fitzgerald
Billy Specht
Dan Aton

Member(s) Absent:
Maureen Rupe (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

CALL TO ORDER

Mr. Jordan called the meeting to order at 2:01 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

PLEDGE OF ALLEGIANCE

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

PMC’S VISION – *Healing Families – Healing Communities*®

Mr. Jordan led the Board of Directors, staff and public in reciting PMC’s Vision – *Healing Families – Healing Communities*®.

APPROVAL OF MEETING AGENDA

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Ms. Fitzgerald, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.

RECOGNITIONS

There were no recognitions.

REVIEW AND APPROVAL OF MINUTES

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE MINUTES OF THE APRIL 1, 2024, REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.

OPEN FORUM FOR PMC PHYSICIANS

There were no physician comments.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

PYA Presentation

Mr. Fuller presented the Hospital Operations Performance Review for Parrish Medical Center. Mr. Fuller reviewed the evaluation criteria, findings, and recommendations. “Based upon our 40 years of relevant industry experience, deep familiarity with the state of Florida, and the analysis detailed herein, PYA believes the District is mission-oriented, actively managed by an experienced, professional team, dedicated to the service of the residents of North Brevard County, and demonstrates a reasonable recovery in the aftermath of the COVID-19 pandemic. As such, we offer no statutory and/or budgetary recommendations to improve PMC’s program operations at this time.” Copies of the Power Point slides presented as well as the Hospital Operations Performance Review Report are appended to the file copy of these minutes.

North Brevard Medical Support Liaison Report

Mr. Retz presented the North Brevard Medical Support Liaison report from its May 9, 2024, meeting.

Health First Relationship/Communications

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE ADDITION OF AN AGENDA ITEM TO DISCUSS THE HEALTH FIRST RELATIONSHIP AND COMMUNICATIONS.

Mr. Boyles stated that it is in the best interest of the District and Health First to resolve past differences, noting that both organizations are committed to doing so. Details and a settlement agreement will be presented at a special meeting in the coming weeks.

Mr. Jordan introduced Mr. Esrock, Health First COO/CFO.

Mr. Esrock addressed the Board, noting that Health First wishes to work together as a community and work for the health of the public in Brevard County. Mr. Esrock credits this relationship to Mr. Jordan, adding that he sought to do the right thing to serve the community.

Mr. Mikitarian thanked Mr. Esrock for attending and addressing the Board. He expressed his appreciation to the Board for sharing the desire to resolve these issues.

MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS

There were no recommendations or announcements.

CONSENT AGENDA

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (8 ayes, 0 nays, 0 abstentions).

ACTION TAKEN: MOTION APPROVING THE FOLLOWING REVISED CONSENT AGENDA ITEMS:

Consent Agenda

A. Finance

- 1. Motion to recommend to the Board of Directors to declare the equipment listed in the multiple requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.**

COMMITTEE REPORTS

Quality Committee

Dr. Galfo reported all items were covered during the Quality Committee meeting.

Finance Committee

Mr. Cole reported all items were covered during the Finance Committee meeting.

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Executive Committee

Mr. Retz reported all items were covered during the Executive Committee meeting.

Educational, Governmental and Community Relations Committee

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

Planning, Physical Facilities and Properties Committee

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

Process And Quality Report

No additional information was presented.

Hospital Attorney

Legal counsel had no further report.

OTHER

There was no other business to come before the Board.

CLOSING REMARKS

There were no closing remarks.

ADJOURNMENT

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 2:38 p.m.

Robert L. Jordan, Jr., C.M.
Chairman

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR SESSION MINUTES
June 18, 2024 @ 5:30pm**

Present: K. Patel, MD, A. Ochoa, MD, M. Navas, MD, C. Fernandez, MD, C. Manion, MD,
R. Patel, MD, G. Mikitarian, J. Zambos, MD

Absent: C. Rajan, DO, C. McAlpine, L. Stuart, MD, H. Cole, C. Jacobs, MD,
P. Carmona, MD

A meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was called to order on May 21, 2024 at 5:30pm in the Conference Center. A quorum was determined to be present.

CALL TO ORDER.

Dr. Ochoa called the meeting to order at 5:48 pm.

I. REVIEW AND APPROVAL OF MINUTES

Motion to approve the Regular Session minutes of May 21, 2024 as written and distributed *was made by Dr. Manion, seconded by Dr. Fernandez and unanimously approved.*

2. **Old Business:** None

3. **New Business:**

A) Policies for Review/Approval: (Sent electronically June 4, and May 29, 2024.)

1. **Confidentiality of Medical Staff Credentialing Information 9950-8**
No edits to content, reformatted to current standard, workflow, and initiator updated
2. *****Retire*** Department Procedure for Medications from Outside of the Hospital 9900-38**
Policy is being retired, content can be found in Medication Management
3. **Discovery of Illegal Substance**
Changes are numerous and were attached for your review prior.
4. **Requirements/Qualification for Nuclear Medicine and Radiologic Technologists**
There are no changes
5. **Patient Evaluation, Treatment or Transfer to Other Hospitals 9500-52**
Reformatted to current standard, workflow and initiator updated, no changes to content

6. **Guidelines for Criteria for New Technology/Procedures/Additional Privileges, 9500-02**
Reformatted to current standard, workflow and initiator updated, no change to content

7. **Policy for Monitoring and management of Patients Receiving Sedation for Short-Term Therapeutic, Diagnostic, or Invasive Procedures**
One significant change, others are grammatical changes.
This would include the ability to manage the airway of an obtunded patient. In order to maintain competencies for reappointment and clinical privileges the M.D. or D.O. must do one procedure a month for the reappointment period **(excluding providers Board Certified or Board eligible in Emergency Medicine)**.

8. **Cardioversions in the ICU.**
No changes to content, reformatted to current standard, workflow updated, and initiator changed.

9. **Mandatory Reporting of Medical Staff Disciplinary Actions, 9900-21**
No changes to content, reformatted to current standard, workflow updated and initiator changed.

10. **Policy to Assure that Physicians' Clinical Activities do not Exceed Clinical Privileges, 9900-61**
No changes to content, reformatted to current standard, workflow updated and initiator changed.

**MOTION TO APPROVE THE POLICIES AS WRITTEN AND
DISTRIBUTED WAS MADE BY DR. R. PATEL, SECONDED BY DR. K.
PATEL AND UNANIMOUSLY APPROVED.**

B) Nurse Driven Protocol Proposal | Lactic Acid for High Risk Sepsis

Purpose: Improve Sepsis Bundle performance for initial Lactic Acid measure

Protocol:

- When ED Sepsis Screening is positive (as noted by the pop-up message: 'Call Code Sepsis'/if there is a source of infection), a Lactic Acid (Stat) blood test order is reflexed

Physician Support:

1. Christopher Rajan, DO, Emergency Department Medical Director
2. Kevat Patel, MD, Chair, Department of Medicine

DR. K. PATEL REVIEWED THE PROTOCOL.

MOTION TO APPROVE THE PROTOCOL (*in in anticipation of the order set*) AS WRITTEN AND DISTRIBUTED (*in anticipation of the order set*) WAS MADE BY DR. MANION, SECONDED BY DR. K. PATEL AND UNANIMOUSLY APPROVED.

The Consent Agenda – sent June 13, 2024

CONSENT AGENDA - STANDING ORDERS

- TIPS Pre-Procedure Orders (E3758)
- TIPS Post-Procedure Orders (E3759)
- Nephrostomy Placement Pre-Procedure Orders (E3760)
- Nephrostomy Placement Post-Procedure Orders (E3761)
- Nephrostomy Exchange/Replacement Pre-Procedure Orders (E3762)
- Nephrostomy Exchange/Replacement Post-Procedure Orders (E3763)
- Nephrostomy Removal Pre-Procedure Orders (E3764)
- Nephrostomy Removal Post-Procedure Orders (E3765)
- Thrombolytic – ICH Management (E3834)
- Thrombolytic – ICH Management Algorithm (E3837)

The above are NEW Order Sets

- Transfusion Order with Indications (E1271) - Under Reason for Transfusion, added a bullet point for "Orthopedic surgery".
- Blood Products (E3788ac) - for Reason for RBC Transfusion, added a checkbox for "Orthopedic surgery + Hgb \leq 8 g/dl" on page 1 and page 2. Added the special needs options on the blood products orders.
- Occupational Health Requisition - Healthcare Worker Exposure form (E1325a) - Multiple revisions. Review as if new.
- Occupational Health Requisition - Exposure (Source) (E1325b) - Multiple revisions. Review as if new.

MOTION TO APPROVE THE CONSENT AGENDA AS WRITTEN AND DISTRIBUTED WAS MADE BY DR. MANION, SECONDED BY DR. K. PATEL AND UNANIMOUSLY APPROVED.

d) Report from Administration: None.

Report from the Board:

1. Minutes, Board of Directors REGULAR session, April 1, 2024
2. Minutes, Board of Directors QUALITY Committee, April 1, 2024

The Minutes of the Regular Session, and the Quality Committee of the Board of Directors, April 1, 2024 were entered into the Minutes. No further report.

Open Forum: None.

Adjournment: There being no further business the meeting adjourned at 5:56 pm.

Aluino Ochoa, MD
President, Medical Staff

Christopher Manion, MD
Secretary/Treasurer, Medical Staff

**NORTH BREVARD COUNTY HOSPITAL DISTRICT
OPERATING PARRISH MEDICAL CENTER
MEDICAL EXECUTIVE COMMITTEE MEETING – REGULAR SESSION MINUTES
July 16, 2024 @ 5:30pm**

Present: K. Patel, MD, M. Navas, MD, C. Fernandez, MD, C. Manion, MD, R. Patel, MD, G. Mikitarian, J. Zambos, MD, C. Rajan, DO, C. McAlpine, L. Stuart, MD, H. Cole, C. Jacobs, MD, P. Carmona, MD

Absent: A. Ochoa, MD

A meeting of the Medical Executive Committee of the North Brevard County Hospital District operating Parrish Medical Center was called to order on July 16, 2024 at 5:30pm in the Conference Center. A quorum was determined to be present.

CALL TO ORDER.

Dr. R. Patel (in Dr. Ochoa's absence) called the meeting to order at 5:34 pm.

I. REVIEW AND APPROVAL OF MINUTES

Motion to approve the Regular Session minutes of June 18, 2024 as written and distributed *was made by Dr. K. Patel, seconded by Dr. Fernandez and unanimously approved.*

2. Old Business: None

3. New Business:

A) Policies for Review/Approval:

A motion to approve the following policies in block was made by Dr. P. Carmona, seconded by Dr. K. Patel and unanimously approved.

1. Magnetic Resonance Imaging (MRI) Stat Examination Criteria
2. Password Management
3. Guidelines for Criteria for Extension of Established Technology

B) Consent Agenda

CONSENT AGENDA - STANDING ORDERS

- Lactic Acid for High Risk Sepsis (E3844) – Nurse Driven Protocol
- Heparin Drop aPTT Monitoring (E1001ac) – New Order Set

MOTION TO APPROVE THE CONSENT AGENDA AS WRITTEN AND DISTRIBUTED WAS MADE BY DR. RAJAN, SECONDED BY DR. ZAMBOS AND UNANIMOUSLY APPROVED.

- **Adult Chemotherapy Order Form (E305ab) – Multiple Revisions.**

MOTION TO TABLE THE ORDER AND RETURN TO HIM FOR CORRECTION (*DEPARTMENT CHAIR*) AND SUBSEQUENT REVIEW WAS MADE BY DR. R. PATEL, SECONDED BY DR. J. ZAMBOS AND UNANIMOUSLY APPROVED.

d) Report from Administration:

Report from the Board:

Mr. Cole reviewed the announcement (forthcoming) of the renewed relationship with HealthFirst. Conversation migrated to the current state of Steward Healthcare. Mr. McAlpine reviewed the pending court schedule per state, and the possible outcomes based primarily on returning maximum value to the shareholders.

Open Forum: None.

Adjournment: There being no further business the meeting adjourned at 5:48 pm.

Aluino Ochoa, MD
President, Medical Staff

Christopher Manion, MD
Secretary/Treasurer, Medical Staff

**RESOLUTION OF THE
BOARD OF DIRECTORS OF THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
ADOPTING AN AMENDMENT TO THE NORTH BREVARD COUNTY
HOSPITAL DISTRICT, A SPECIAL TAX DISTRICT OPERATING
PARRISH MEDICAL CENTER PENSION PLAN AND TRUST AGREEMENT**

The Board of Directors of the North Brevard County Hospital District, d/b/a Parrish Medical Center, at a meeting duly called and held for which notice was given in accordance with Florida Statutes Chapter 286.011, and at which a quorum was present, hereby adopts the following recitals and resolutions:

WHEREAS, the North Brevard County Hospital District (the “District”) is a special hospital district of the State of Florida created by special act of the Florida Legislature in 1953 by Chapter 28924, Laws of Florida, re-codified by Ch. 2003-362, Laws of Florida; and

WHEREAS, the District established the North Brevard County Hospital District, a Special Tax District operating Parrish Medical Center Pension Plan and Trust Agreement, (the “Plan”), effective as of February 15, 1972; and

WHEREAS, pursuant to an amendment to the Plan effective September 30, 2016, benefit accruals ceased under the Plan and no new employees were allowed to participate in the Plan as of such date and earnings after such date were not considered under the Plan; and

WHEREAS, the Pension Administrative Committee of the District (the “Committee”) assists in the administration of the Plan and provides recommendations to the District regarding the Plan; and

WHEREAS, after recommendation by the Committee, the District terminated the Plan, effective September 30, 2023; and

WHEREAS, after recommendation by the Committee, the District amended the Plan on January 8, 2024 to specify the distribution methodology to liquidate the Plan’s Trust Fund; and

WHEREAS, the Committee has recommended the District adopt an amendment to the Plan, attached hereto as Exhibit “A”, that slightly alters the distribution methodology adopted by the District on January 8, 2024 to liquidate the Plan’s Trust Fund to take into account circumstances that became known after that date.

RESOLVED, that the District hereby adopts the amendment recommended by the Committee, attached hereto as Exhibit “A”.

RESOLVED, that the proper officers of the District are hereby authorized and directed to take any and all actions necessary to effect the foregoing resolutions and that any and all actions heretofore taken by any officer or director of the District in connection to the foregoing resolutions are ratified, confirmed and approved in all respects.

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 5th day of August, 2024.

BOARD OF NORTH BREVARD COUNTY
HOSPITAL DISTRICT

By: _____
Printed Name: Robert L. Jordan, Jr.
Its: Chairman

ATTEST:

By: _____
Printed Name: Elizabeth T. Galfo, M.D.
Its: Secretary

EXHIBIT "A"

**AMENDMENT TO THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
A Special Tax District Operating
PARRISH MEDICAL CENTER
PENSION PLAN AND TRUST AGREEMENT**

WHEREAS, the North Brevard County Hospital District ("Employer") established the Parrish Medical Center Pension Plan and Trust Agreement ("Plan"), effective as of February 15, 1972, as subsequently amended, and

WHEREAS, the Plan was terminated on September 30, 2023; and

WHEREAS, the Employer amended the Plan on January 8, 2024 to specify the distribution methodology to liquidate the Plan's Trust Fund; and

WHEREAS, the Employer desires to slightly alter the distribution methodology to take into account circumstances that became known after January 8, 2024; and

WHEREAS, the Employer has the right to amend the Plan; and

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended as follows, effective as of the date of execution hereof.

1. Section 5 of Article VII of the Plan is deleted in its entirety and the following is substituted in lieu thereof.

5. **Distribution Methodology on Plan Termination.**

(a) The Plan terminated on September 30, 2023. As a result of the termination of the Plan and notwithstanding anything in the Plan to the contrary, the normal methodology by which Participants elect payment of their benefits will cease and the Fund shall be liquidated and paid in accordance with the provisions of this Section 5 of Article VII. All Participants who are actively employed by the Employer on September 30, 2023, all terminated vested Participants who are not in pay status on September 30, 2023, and all Beneficiaries who are not in pay status on September 30, 2023, shall receive a single lump sum distribution equal to the actuarial present value of their Vested Accrued Benefit (computed utilizing the assumptions specified in Section 2 (a) and (b) of this Article VII). All terminated Participants who are in pay status on September 30, 2023, and all Beneficiaries who are in pay status on September 30, 2023, shall have option of continuing to receive their current annuity benefit via the Plan's purchase of an annuity contract or receiving the commuted value of their remaining annuity payments (computed utilizing the assumptions specified in Section 2(a) and (b) of this Article VII) in a single lump sum. The Participants referenced in the immediately preceding sentence are referred to as the "Eligible Distributees." The Committee shall inform the Eligible Distributees of this voluntary benefit election and shall allow such Eligible Distributees a limited window opportunity during which they can make their benefit election, provided such election must be made, in writing, no earlier and no later than the dates prescribed and communicated by the Committee. Provided however, the Committee may determine a later date for receipt of the election, at its discretion. The Committee will provide each Eligible Distributee a benefit

election form relating to this voluntary benefit election, which will include a calculation of the lump sum payment amount. If an Eligible Participant fails to timely return a completed election form to the Committee, such Participant will be deemed to have elected to receive his current annuity benefit via the Plan's purchase of an annuity contract. For purposes of this Plan, an alternate payee under a qualified domestic relations order shall be considered a Beneficiary.

(b) Upon termination of the Plan, if any Participant cannot be located after a reasonable diligent search, the portion of such Participant's lump sum benefit payment that constitutes an Eligible Rollover Distribution shall be directly rolled over to an IRA selected by the Committee in accordance with the automatic rollover provisions of Code Section 401(a)(31)(B), and the remaining portion of such Participant's lump sum benefit payment shall be forfeited. An automatic rollover to the IRA selected by the Committee under this Section 5(b) of Article VII shall be made on behalf of any missing Participant regardless of the amount of the automatic rollover.

(c) Upon termination of the Plan and notwithstanding anything in the Plan to the contrary, if any Participant failed to designate a Beneficiary to receive his death benefit (or such designated Beneficiary is not alive on the date of termination of the Plan), any amounts determined by the Committee to be payable on the Participant's behalf after death, shall be distributed in a lump sum to the Participant's surviving spouse at the time of death (if still alive on the date of distribution). If the Participant's surviving spouse is not living on the date of distribution, payment will be made in a lump sum to the Participant's surviving children, in equal shares, otherwise these amounts shall be forfeited.

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed and duly attested as of the 5th day of August, 2024.

ATTEST:

PARRISH MEDICAL CENTER, on behalf of
the Board of Directors of the North Brevard
County Hospital District, a Special Tax
District

By: _____

By: _____

Printed Name: George Mikitarian
Title: President/CEO

**SECRETARY’S CERTIFICATE ACKNOWLEDGING THE ADOPTION
OF AN AMENDMENT TO THE
NORTH BREVARD COUNTY HOSPITAL DISTRICT
A Special Tax District Operating
PARRISH MEDICAL CENTER
PENSION PLAN AND TRUST AGREEMENT**

The undersigned Secretary of the North Brevard County Hospital District hereby certifies that the following resolutions were adopted by the North Brevard County Hospital District at a formal meeting for which notice was given in accordance with Florida Statutes Chapter 286.011 and that such resolutions have not been amended or rescinded since that date.

WHEREAS, the North Brevard County Hospital District (the “District”) is a special hospital district of the State of Florida created by special act of the Florida Legislature in 1953 by Chapter 28924, Laws of Florida, re-codified by Ch. 2003-362, Laws of Florida; and

WHEREAS, the District established the North Brevard County Hospital District, a Special Tax District operating Parrish Medical Center Pension Plan and Trust Agreement, (the “Plan”), effective as of February 15, 1972; and

WHEREAS, pursuant to an amendment to the Plan effective September 30, 2016, benefit accruals ceased under the Plan and no new employees were allowed to participate in the Plan as of such date and earnings after such date were not considered under the Plan; and

WHEREAS, the Pension Administrative Committee of the District (the “Committee”) assists in the administration of the Plan and provides recommendations to the District regarding the Plan; and

WHEREAS, after recommendation by the Committee, the District terminated the Plan, effective September 30, 2023; and

WHEREAS, after recommendation by the Committee, the District amended the Plan on January 8, 2024 to specify the methodology to liquidate the Plan’s Trust Fund; and

WHEREAS, the Committee has recommended the District adopt an amendment to the Plan, attached hereto as Exhibit “A”, that slightly alters the distribution methodology adopted by the District on January 8, 2024 to liquidate the Plan’s Trust Fund to take into account circumstances that became known after that date.

RESOLVED, that the District hereby adopts the amendment recommended by the Committee, attached hereto as Exhibit “A”.

RESOLVED, that the proper officers of the District are hereby authorized and directed to take any and all actions necessary to effect the foregoing resolutions and that any and all actions heretofore taken by any officer or director of the District in connection to the foregoing resolutions are ratified, confirmed and approved in all respects.

Date: August 5, 2024

By: _____, Secretary

Printed Name: Elizabeth T. Galfo, M.D.

Its Secretary

July 25, 2024

VIA EMAIL

Pension Administrative Committee
c/o Mr. Chris McAlpine
Parrish Medical Center, Inc.
Pension Plan and Trust Fund Agreement

Re: Parrish Medical Center, Inc.
Pension Plan and Trust Fund Agreement

Dear Chris:

We have reviewed the proposed Amendment, amending the Plan to allow for the following distribution methodology as a result of the Plan termination on September 30, 2023:

- All Participants who are actively employed by the Employer on September 30, 2023, all terminated vested Participants who are not in pay status on September 30, 2023, and all Beneficiaries who are not in pay status on September 30, 2023 shall receive a single lump sum distribution equal to the actuarial present value of their Vested Accrued Benefit.
- All terminated Participants who are in pay status on September 30, 2023 and all Beneficiaries who are in pay status on September 30, 2023 shall have the option of continuing to receive their current annuity benefit via the Plan's purchase of an annuity contract or receive the commuted value of their remaining annuity payments in a single lump sum.
- If any Participant cannot be located, the portion of such Participant's lump sum that constitutes an Eligible Rollover Distribution shall be directly rolled over to an IRA selected by the Committee and the remaining portion of such Participant's lump sum benefit payment shall be forfeited.
- If any Participant failed to designate a Beneficiary to receive his death benefit (or such Beneficiary is not alive), any amounts determined by the Committee to be payable on the Participant's behalf after death shall be distributed in a lump sum to the Participant's surviving spouse at the time of death (if still alive). If the Participant's surviving spouse is not alive, payment will be made in a lump sum to the Participant's surviving children, in equal shares, otherwise these amounts shall be forfeited.

We have determined that the adoption of the proposed changes will have no impact on the assumptions used in determining the funding requirements of the program. Furthermore, this distribution methodology will ultimately complete the liquidation process of the Pension Plan and Trust Fund from the Plan termination on September 30, 2023.

Mr. Chris McAlpine
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July 25, 2024

Because the changes do not result in an immediate change in the valuation results, and will complete the liquidation process, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Amendment to the following office:

Mr. Keith Brinkman
Bureau of Local Retirement Systems
Division of Retirement
P. O. Box 9000
Tallahassee, FL 32315-9000

If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Douglas H. Lozen". The signature is fluid and cursive, with a large loop at the end of the last name.

Douglas H. Lozen, EA, MAAA

cc via email: Rick Burke, GrayRobinson, P.A.