

**DRAFT**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:12 p.m. on January 8, 2024 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson  
Stan Retz, Vice Chairperson  
Herman A. Cole, Jr.  
Ashok Shah, M.D.  
Billie Fitzgerald  
Billy Specht  
Maureen Rupe  
Dan Aton

Member(s) Absent:  
Elizabeth Galfo, M.D. (excused)

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 2:12 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

**PLEDGE OF ALLEGIANCE**

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC’S VISION – *Healing Families – Healing Communities*®**

Mr. Jordan led the Board of Directors, staff and public in reciting PMC’s Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF MEETING AGENDA**

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Mr. Cole, seconded by Mr. Retz, and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOVED TO APPROVE THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.***

**RECOGNITIONS**

There were no recognitions.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOVE TO APPROVE THE MINUTES OF THE NOVEMBER 6, 2023 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.***

**OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

**PUBLIC COMMENTS**

There were no public comments.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**2024 Board of Directors Committee Roster**

Discussion ensued and the following motion was made by Mr. Cole, seconded by Dr. Shah, and approved (8 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOVE TO APPROVE THE 2024 BOARD OF DIRECTORS COMMITTEE ROSTER, AS PRESENTED.***

**PMC Pension Plan Update**

Mr. McAlpine reported that all was covered during the Education Committee Presentation on the Annuity Process as part of the process to terminate the District pension plan.

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

There were no recommendations or announcements.

### **CONSENT AGENDA**

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Retz, seconded by Mr. Cole, and approved (8 ayes, 0 nays, 0 abstentions).

### ***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

#### Consent Agenda

##### A. Finance

1. Motion to recommend to the Board of Directors to declare the equipment listed in the requests for Disposal of Obsolete or Surplus Property Forms as surplus and obsolete and dispose of same in accordance with FS274.05 and FS274.96.
2. Motion to recommend to the Board of Directors to approve the changes to the Investment Policy of the Pension Plan as presented in the Finance Committee.

##### B. Pension

1. **Motion to recommend to the Board of Directors approve the Resolution and Secretary's Certificate of the Board of Directors of the North Brevard County Hospital District Terminating the North Brevard County Hospital District Pension Plan and Trust Agreement.**
2. **Motion to recommend to the Board of Directors approve the Resolution and Secretary's Certificate of the Board of Directors of the North Brevard County Hospital District Approving the Amendment to the North Brevard County Hospital District d/b/a Parrish Medical Center 403(b) Plan.**

### **COMMITTEE REPORTS**

#### **Quality Committee**

Mr. Jordan reported all items were covered during the Quality Committee meeting.

#### **Finance Committee**

Mr. Cole reported all items were covered during the Finance Committee meeting.

#### **Executive Committee**

Mr. Retz reported all items were covered during the Executive Committee meeting.

**Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

**Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

**PROCESS AND QUALITY REPORT**

Administration had no report.

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

There was no other business to come before the Board.

**CLOSING REMARKS**

There were no closing remarks.

**ADJOURNMENT**

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 2:19 p.m.

Robert L. Jordan, Jr., C.M.  
Chairman