

**DRAFT**  
**NORTH BREVARD COUNTY HOSPITAL DISTRICT**  
**OPERATING**  
**PARRISH MEDICAL CENTER**  
**BOARD OF DIRECTORS – REGULAR MEETING**

A regular meeting of the Board of Directors of the North Brevard County Hospital District operating Parrish Medical Center (the District) was held at 2:23 p.m. on February 5, 2024 in Conference Room 2/3/4/5, First Floor. The following members were present:

Robert L. Jordan, Jr., C.M., Chairperson  
Stan Retz, Vice Chairperson  
Herman A. Cole, Jr.  
Elizabeth Galfo, M.D.  
Ashok Shah, M.D.  
Billie Fitzgerald  
Billy Specht  
Maureen Rupe  
Dan Aton

Member(s) Absent:  
None

A copy of the attendance roster of others present during the meeting is appended to the file copy of these minutes.

**CALL TO ORDER**

Mr. Jordan called the meeting to order at 2:23 p.m. and determined a quorum was present per Article 1.1.4 of the District Bylaws.

**PLEDGE OF ALLEGIANCE**

Mr. Jordan led the Board of Directors, staff and public in reciting the Pledge of Allegiance.

**PMC'S VISION – *Healing Families – Healing Communities*®**

Mr. Jordan led the Board of Directors, staff and public in reciting PMC's Vision – *Healing Families – Healing Communities*®.

**APPROVAL OF MEETING AGENDA**

Mr. Jordan requested approval of the meeting agenda in the packet as revised. Discussion ensued and the following motion was made by Dr. Galfo, seconded by Mr. Cole, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOVED TO APPROVE THE REVISED MEETING AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AS PRESENTED.***

**RECOGNITIONS**

There were no recognitions.

**REVIEW AND APPROVAL OF MINUTES**

Discussion ensued and the following motion was made by Dr. Galfo, seconded by Ms. Fitzgerald, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO APPROVE THE MINUTES OF THE DECEMBER 4, 2023, REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH BREVARD COUNTY HOSPITAL DISTRICT DBA PARRISH MEDICAL CENTER, AS PRESENTED.***

**OPEN FORUM FOR PMC PHYSICIANS**

There were no physician comments.

**PUBLIC COMMENTS**

There were no public comments.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**MEDICAL STAFF REPORT RECOMMENDATIONS/ANNOUNCEMENTS**

Discussion ensued and the following motion was made by Mr. Retz, seconded by Mr. Cole, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO SEND A FAVORABLE RECOMMENDATION TO THE BOARD OF DIRECTORS TO APPROVE THE DELINEATED PRIVILEGES SPECIFIC TO THE CERTIFIED PROFESSIONAL MIDWIFE, (CPM) AS WRITTEN AND DISTRIBUTED. DELINEATION OF PRIVILEGES IS ATTACHED.***

Discussion ensued and the following motion was made by Mr. Retz, seconded by Mr. Cole, and approved (9 ayes, 0 nays, 0 abstentions).

***ACTION TAKEN: MOTION TO SEND A FAVORABLE RECOMMENDATION TO THE BOARD OF DIRECTORS TO UPDATE THE CURRENT TRANSFUSION CRITERIA TO INCLUDE ORTHOPEDIC SURGERY FOR HEMOGLOBIN < 8 G/DL.***

### **CONSENT AGENDA**

Discussion ensued regarding the consent agenda, and the following motion was made by Mr. Cole, seconded by Dr. Galfo, and approved (9 ayes, 0 nays, 0 abstentions).

### ***ACTION TAKEN: MOTION TO APPROVE THE FOLLOWING REVISED CONSENT AGENDA ITEMS:***

#### Consent Agenda

##### A. Quality

1. **Motion to recommend to the Board of Directors approve the appointment of Mr. Gregory George, Director of Security, as Parrish Medical Center's Safety Officer.**
2. **Motion: To approve the appointment of Ms. Leigh Spradling, Emergency Services Specialist, as Parrish Medical Center's Safety Liaison.**
3. **Motion to recommend to the Board of Directors approve the appointment of LeeAnn Cottrell, Assistant Vice President Nursing Administration/CNIO, as Parrish Medical Center's Patient Safety Officer, as required by the Agency for Healthcare Administration.**

### **COMMITTEE REPORTS**

#### **Quality Committee**

Dr. Galfo reported all items were covered during the Quality Committee meeting.

#### **Finance Committee**

Mr. Cole reported all items were covered during the Finance Committee meeting.

#### **Executive Committee**

Mr. Retz reported all items were covered during the Executive Committee meeting.

#### **Educational, Governmental and Community Relations Committee**

Ms. Fitzgerald reported that all items were covered during the Educational, Governmental and Community Relations Committee meeting.

#### **Planning, Physical Facilities and Properties Committee**

Mr. Jordan reported the Planning, Physical Facilities and Properties Committee did not meet.

**PROCESS AND QUALITY REPORT**

Mr. Mikitarian shared in place of *My Story*, the next Quality meeting will report process improvement, the experiences of the providers, and how those improvements impact and assist the providers.

**Hospital Attorney**

Legal counsel had no report.

**OTHER**

There was no other business to come before the Board.

**CLOSING REMARKS**

There were no closing remarks.

**ADJOURNMENT**

There being no further business to discuss, the Parrish Medical Center Board of Directors meeting adjourned at 2:33 p.m.

Robert L. Jordan, Jr., C.M.  
Chairman